

Minutes Staff Council
June 16, 2015

Call to Order

The meeting was called to order at 2:05 p.m.

Roll Call

Present: Nicolette Campos, Robert Canida, Natasha Kinto, Kimberly L. Locklear, Angela Russell, Kindra Locklear, Mark Hunt, Mike Severy

Absent: Sharon Campbell, Sharon Blue, John Lerma, Tony Lewis, Terry Locklear,

Introduction of Guests

Carlton Spellman, Sandra Jackson and Angela Revels was thanked for attending

Approval of Minutes

Mark Hunt made a motion to approve the March, April and May 2015 meeting minutes, with a correct of April minutes reflecting Robert Canida being present. The motion was seconded by Mike Severy and unanimously approved by the council.

Reports from Administrators

VC for Finance and Administration

Carlton requested that SC forward a list of annual events that SC sponsors to him for approval. He stated that he would like to add those costs to his upcoming FY budget. This will help SC plan for annual events.

Carlton discussed the potential outcomes for the university budget proposals from the Governor, House, and Senate.

- Governor is looking for a 2% cut
- House ½% cut – UNCP will receive approximately \$185,000 growth (this scenario)
- Senate – planning a 2% cut. In this situation we have majority covered and have made plans to make it reoccurring regardless.

Carlton also discussed Capital. He stated that the Student Health Services Building was approved and the bidding process is underway. Timeline is TBD.

Carlton stated that auditors will be on campus this week.

Director for Human Resources

Angela stated that the department for human resources has been extremely busy. She discussed the following items:

- Some department's reviewed their employee business need. A few departments moved some employees from 12 month to 10 month working schedule. Their salary was pro-rated. She stated that this would only work for very specific areas due to business need.
- Angela stated that 12 employees participated in the annual retirement dinner.
- HR will be forwarding 4-5 nominations for the Awards of Excellence.
- Two UNCP employees have been nominated for the Richard Caswell Award (50+ years) – Dr. Willie McNeil and Dr. Charles Jenkins
- Angela stated that HR is working on developing an onboarding program.

Director for Dining Services

Sandra Jackson stated that Sodexo is open this summer but has limited staff. She stated that there are large events on campus such as NCNAYO, Campus, orientation, etc. These events will be fully staffed.

Chair's Report – Nicolette Campos

Nicolette thanked SC members for their participation in the Summer Bash. She also thanked Carlton Spellman for his financial support. Nicolette stated that she received a request to submit events to Dan Kenney for Chancellors attendance. She stated that she requested the Chancellor's attendance at the Retreat, Monthly Staff Council Meetings, Monthly SC Chair meeting, and Shared Governance Meeting.

Nicolette noted that Ms. Alesha Cummings name has been submitted for the Erskine Bowles award.

ERC Report – Tony Lewis/Natasha Kinto

Natasha discussed a Summer Bash. She stated that everyone seemed to enjoy themselves. She stated that feedback was positive and stated some employees noted it was a relaxed atmosphere. At least 208 attendees. One request for next year is to add fruit.

Treasurer's Report – Kimberly Locklear

Gift account - \$894.35

Non-state - \$867.69

State - \$2,199.68

Nic will reach out to Kristen and/or Janelle regarding the distribution process for the book scholarship.

Old Business

There was no old business

New Business

There was no old business

Announcements