

**The University of North Carolina at Pembroke
Faculty Senate Agenda**

Wednesday, Oct. 7, 2015, at 3:30 p.m.
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Order of Business

- A. Roll Call**
- B. Approval of Minutes** ([Appendix A](#))
- C. Adoption of Agenda**
- D. Reports from Administration**
 - 1. Chancellor—Robin G. Cummings
 - 2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
- E. Reports of Committees**
 - 1. Operations Committees
 - a. Executive Committee—Scott Hicks
 - 1. Proposal to accept the recommendation of the ad hoc committee on attendance for revision of Board of Trustees Pol. 02.05.06, “Attendance Policy for University Sanctioned Events,” and development of comprehensive attendance policy through normal Senate structures ([Appendix B](#))
 - 2. A schedule for submission of minutes and agendas has been shared with all subcommittee and committee chairs, and it is our hope that this process will help us assure that all committee and subcommittee websites

are updated, current, and comprehensive over the coming academic year. ([Appendix C](#))

3. With Provost Locklear, the Executive Committee discussed compensation increases for individuals advancing from lecturer to senior lecturer and roles and responsibilities of faculty under Clery Act and Title IX policies and regulations.
 - b. Committee on Committees & Elections—Aaron Vandermeer
 1. Proposal to appoint Erik Tracy (S&BS, to 2016) to the Subcommittee on Academic Support Services; Chiuchu (Melody) Chuang (EDUC, to 2016) to the Subcommittee on Curriculum; Ashley Allen (S&BS, to 2016) to the Subcommittee on Faculty Development & Welfare; June Power (ARTS, to 2017) to the Faculty Evaluation Review Subcommittee; Frankie Denise Powell (to 2016) to the Committee on Faculty Governance; Carl Danis (ARTS, to 2017) to the Health, Safety & Environment Subcommittee; and Motti Inbari to the Traffic Appeals Board
 - c. Committee on Faculty Governance—Jesse Peters
2. Standing Committees
 - a. Academic Affairs Committee—Jose D'Arruda
 1. Proposal to adjust major-specific General Education requirements in the Department of Nursing to increase flexibility (Academic Affairs Committee, 11-0-0) ([Appendix D](#))
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
 1. Proposal to accept revisions to the Academic Honor Code ([Appendix E](#))

F. Faculty Assembly Report ([Appendix F](#))

G. Teacher Education Committee

H. Graduate Council ([Appendix G](#))

I. Other Committees

J. Unfinished Business

K. New Business

L. Announcements

1. Please contribute as you are able or see fit to the State Employees Combined Campaign; Professor Jeff Frederick is happy to assist you if you are interested.

M. Adjournment

Appendix A

The University of North Carolina at Pembroke Faculty Senate Minutes

Wednesday, Sept. 2, 2015, at 3:30 p.m.

213 Chavis University Center

Scott Hicks, Chair

Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings		
Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Polina Chemishanova, Robin G. Cummings, Jose D'Arruda, Tom Dooling, Susan Edkins, Roger Guy, Scott Hicks, Carol Higy, Beverly Justice, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Cliff Mensah, Cynthia Miecznikowski, David Nikkel, Jesse Peters, Marilu Santos, Xinyan Shi, Sara Simmons, Aaron Vandermeer, David Young

Members Absent: Jeff Bolles, Joe Sciulli

Guests: Mohamed Ashraf, Nicolette Campos, Jane Haladay, Mary Ann Jacobs, Lawrence Locklear, Ottis Murray, Elizabeth Normandy, Sara Oswald, Conner Sandefur, Melissa Schaub, Karen Stanley

Order of Business

- A. **Roll Call**
- B. **Approval of Minutes** The Minutes were approved 19-0-0
- C. **Adoption of Agenda** The agenda was adopted 21-0-0 as amended. The word "Interim" was removed from the title of Interim Provost Zoe Locklear.
- D. **Reports from Administration**

1. Chancellor—Robin G. Cummings

Chancellor Cummings welcomed the appointment of Zoe Locklear as the permanent Provost. Dr. Cumming then informed the Senate the size of the freshman class (1233) was the largest in the history of UNCP. He noted that the university's budget was based on a smaller total enrolment, and the final enrolment (6455) would result in some surplus funds. The Chancellor announced a "Faculty Spotlight" segment at football halftimes that would feature Outstanding Teaching Award recipients, and offer them seats in the Chancellor's Box.

2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear

Dr. Locklear announced her intention to work with the Senate and Executive Committee on a comprehensive attendance policy for the Board of Trustees in addition to amending the changes in the Promotion and Tenure policy changes enacted the previous year.

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Scott Hicks

Dr. Hicks made brief comments about the recent Senate retreat

1. Proposal to affirm the celebration of Indigenous Peoples' Day, as resolved by the Student Senate and supported by the Department of American Indian Studies (See Agenda)
Motion passed 21-0-0
 2. Proposal that the deadline for the submission of midterm grades shall henceforward be set as two Mondays prior to the deadline for student withdrawals from courses (See Agenda)
Motion passed 21-0-0
- b. Committee on Committees & Elections—Aaron Vandermeer
1. Proposal to appoint Sailaja Vallabha to the Committee on Faculty Governance
Motion passed 21-0-0

2. Standing Committees

a. Academic Affairs Committee—Jose D'Arruda - No Report

b. Faculty & Institutional Affairs Committee—Sara Simmons

Dr. Simmons reported on the anticipated work of the subcommittees of FIAC (Health Safety and Environment, Faculty Development and Welfare and Faculty Evaluation and Review)

c. Student Affairs & Campus Life Committee—Brooke Kelly

- F. Faculty Assembly Report**
- G. Teacher Education Committee**
- H. Graduate Council** (See Agenda)
- I. Other Committees** -No other committees.
- J. Unfinished Business**

- 1. Attendance Policy

Dr. Hicks requested input from the Senate about the process for producing a university attendance policy for the Board of Trustees.

Motion: That the Executive Committee of the Senate immediately appoint an ad hoc committee composed of faculty and students to make recommendations regarding attendance policies by early October.

Motion passed 21-0-0

- K. New Business** - No new business
- L. Announcements** -The Chancellor urged faculty to attend the upcoming football game.

M. Adjournment

Motion to Adjourn Passed 21-0-0

Meeting adjourned 4:57 p.m.

Respectfully Submitted,

Roger Guy, Secretary

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Appendix B

Recommendations of the UNCP Ad Hoc Committee on Attendance (Senators Tom Dooling, Carol Higy, and Jonathan Maisonpierre; Past Senate Chair Susan Cannata; and Student Government Dajer Fernandez)

The UNCP Ad Hoc Committee on Attendance makes the following recommendations to the Faculty Senate:

1. That the Faculty Senate approve the attached revision of the attendance policy implemented by the UNCP BOT on April 17, 2015. It was determined that there were several issues with the new policy that required immediate action. One particular change was to house the list of official university events with the dean of the college (or school) in question. This seems to be more logistically practical. See rationale for other changes below.
2. That the Faculty Senate review and act upon any revision of the attendance policy by the University Counsel prior to its consideration by the Board of Trustees. It is recommended that the Senate approve the revision attached here (with changes as needed) at its October meeting. This revision then would be sent to University Counsel for approval and further corrections. A final revision would be sent back to the Senate for its November meeting. If the Senate approves this final version, it would be sent to the UNCP BOT for consideration with the recommendation of the Senate.
3. Due to several emerging issues with attendance, it is proposed that a more comprehensive attendance policy be developed through the Faculty Senate and its usual structure. This comprehensive review would take into account new federal and NCAA policies that will be applied to UNCP. This new policy may take more than one year to formulate.

BOT policy April 17, 2015

1. Overview of Attendance Policy For University Sanctioned Events
 - 1.1 If a student is representing the university in an official capacity (e.g.: academic conference, student government, course field trips, ROTC events, athletics, band) and the ~~Office of the Provost~~ Dean of the of the college (or school) has approved the activity, in writing, as an official university sanctioned event, ~~that~~ the absence from a scheduled class shall be excused. Students are responsible for all coursework missed and, ~~must make up the work within three university business days after the student returns to campus~~ prior to the absence, must make arrangements with the faculty for completing the work. Due to the nature of some classes, it is not feasible to make up the coursework. This is determined by the faculty member in charge of the course.
 - 1.2 ~~Such sanctioned events are important to building a rich and multi-faceted student experience, a core value of the university mission. Given that missing more than 15% of class time significantly compromises a student's ability to succeed in a course, any student who anticipates missing more than 15% should not enroll in a course without prior approval from the instructor.~~ A student will be excused for up to but not exceeding 15 percent absenteeism for official university-sanctioned events. The faculty in charge of the class will determine the policy for any absences exceeding 15 percent. Absences due to illness or other causes are not covered by this policy.
 - 1.3 It remains the responsibility of the student to communicate accurately and regularly with the professor or instructor about missed class due to any reason, including for university sanctioned events. During the first week of the semester, students shall provide official documentation of proposed university sanctioned events that will result in excused absences ~~during the first week of each semester~~, unless such notice is impracticable (e.g., rescheduled events). Prior written documentation shall be provided for each excused absence, unless extenuating circumstances arise. Students and faculty may appeal the administration of any aspect of this policy directly to the ~~Provost~~ Dean. The ~~Provost's~~ Dean's decision shall be final.
 - 1.4 This policy shall become effective ~~fall~~ spring 2015.

Rationale:

- 1.1: Individual faculty need to determine how and when a student can make up missed work.
- 1.2: Revised language indicates specific policy (which replaces [1] general language and [2] the language of a recommendation)

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Appendix C

TO: Chairs and Secretaries of Faculty Senate Committees & Subcommittees

FROM: Scott Hicks, Chair

RE: Notification of Meetings and Distribution of Agendas and Minutes

DATE: Sept. 22, 2015

This memo seeks to outline a process for the notification of Faculty Senate committee and subcommittee meetings and the distribution of agendas and minutes to the members of the General Faculty.

It is the responsibility of committee and subcommittee chairs to set agendas for the meetings of their committees and subcommittee and to email these agendas, to include the minutes of the previous meeting pending approval, to the following individuals:

- Senate Chair Scott Hicks (scott.hicks@uncp.edu),
- Secretary Roger Guy (roger.guy@uncp.edu), and
- All *ex officio* members of the committee or subcommittee.

Notice of the agenda and minutes shall be due to the individuals listed above at least one week prior to the date of the meeting being noticed. For an agenda template, please see Appendix A, and for a list of deadlines, please see Appendix C.

It is the responsibility of committee and subcommittee secretaries to record the minutes of all meetings of their committees and subcommittees and to send these minutes to the chairs of their committees and subcommittees no later than three days following these meetings. It is also secretaries' responsibility to send minutes once they are approved (with corrections, if called for) to Secretary Guy, within three days of the meeting at which they are approved. For a minutes template, please see Appendix B, and for a list of deadlines, please see Appendix C.

It is my responsibility to give notice to the General Faculty of all committee and subcommittee meetings, including agendas and minutes, approximately one week prior to these meetings using the [faculty.announcements](mailto:faculty.announcements@uncp.edu) listserv. If I am unable to do so, Secretary Guy will do so in my stead.

It is Secretary Guy's responsibility to post to the Senate's website all committee and subcommittee agendas and minutes, the former in advance of the meetings to which they pertain and the latter following their approval by the committee or subcommittee.

In sending and receiving files, please use .docx format for all documents.

Please see Appendix C for an overview of relevant deadlines.

Please contact me if you have any questions or concerns, and thank you for the critical and vital role you play in shared governance at UNCP.

Appendix A: Agenda Template

Committee Name

Date, Time

Location

AGENDA

Membership:

Firstname Lastname, ARTS (to 2016)

Firstname Lastname, EDUC (to 2017)

Firstname Lastname, LETT (to 2016)

Firstname Lastname, NS&M (to 2017)

Firstname Lastname, S&BS (to 2016)

Firstname Lastname, Title (ex officio)

- I. Call to Order
- II. Approval of Minutes
- III. Adoption of Agenda
- IV. Report from the Chair
- V. Report from Administrators
- VI. Unfinished Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Appendix B: Minutes Template

Committee Name

Meeting Minutes

Date

Location

Members present: [Note: include role within committee, such as chair, and title for those serving as ex-officio members. This information can be entered on the template and then moved to the “Absent” section below if the member did not attend.]

Members absent:

Also attending were:

Recording Secretary:

I. Call to Order

The meeting was called to order by Chair [name] at [time].

II. Approval of Minutes of [month & date], 201_, Meeting

The minutes of the [month & date], 201_, meeting of the [name] [Committee/Subcommittee] were approved.

III. Approval of Agenda

Approved without additions or corrections [or whatever the situation might be].

IV. Report from the Chair

Chair [name] reported ...

V. Reports from Administrators [if applicable]

[name], [title] reported ...

[name], [title] reported ...

[name], [title] reported ...

VI. Reports from Subcommittees [if applicable]

[name], [title] reported ...

[name], [title] reported ...

[name], [title] reported ...

VII. Old Business

[As necessary, summary of the motion, followed by a tally as to its disposition]

VIII. New Business

[As necessary, a summary of the motion, followed by a tally as to its disposition]

IX. Announcements

The next meeting will be held in [location] at [time] on [month] [date], 201_.

X. Adjournment

The meeting was adjourned at [time].

Respectfully submitted by:

[Name]

Recording Secretary

Appendix C: Relevant Deadlines

Academic Affairs Committee

Jose D'Arruda, Chair

Cynthia Miecznikowski, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 16, 2015	Sept. 9, 2015	Sept. 19, 2015	Oct. 24, 2015
Oct. 21, 2015	Oct. 14, 2015	Oct. 24, 2015	Nov. 21, 2015
Nov. 18, 2015	Nov. 11, 2015	Nov. 21, 2015	Jan. 23, 2016
Jan. 20, 2016	Jan. 13, 2016	Jan. 23, 2016	Feb. 20, 2016
Feb. 17, 2016	Feb. 10, 2016	Feb. 20, 2016	March 19, 2016
March 16, 2016	March 9, 2016	March 19, 2016	April 23, 2016
April 20, 2016	April 13, 2016	April 23, 2016	Sept. 24, 2016

Curriculum Committee

Jaime Martinez, Chair

Michael Alewine, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 3, 2015	Aug. 27, 2015	Sept. 6, 2015	Oct. 4, 2015
Oct. 1, 2015	Sept. 24, 2015	Oct. 4, 2015	Nov. 8, 2015
Nov. 5, 2015	Oct. 29, 2015	Nov. 8, 2015	Dec. 6, 2015
Dec. 3, 2015	Nov. 25, 2015	Dec. 6, 2015	Feb. 7, 2016
Feb. 4, 2016	Jan. 28, 2016	Feb. 7, 2016	March 6, 2016
March 3, 2016	Feb. 25, 2016	March 6, 2016	April 10, 2016
April 7, 2016	March 30, 2016	April 10, 2016	Aug. 29, 2016

Enrollment Management Subcommittee

Emily Neff-Sharum, Chair

Rachel Smith, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 9, 2015	Sept. 7, 2015	Sept. 12, 2015	Oct. 17, 2015
Oct. 14, 2015	Oct. 7, 2015	Oct. 17, 2015	Nov. 22, 2015
Nov. 11, 2015	Nov. 4, 2015	Nov. 14, 2015	Jan. 16, 2016
Jan. 13, 2016	Jan. 6, 2016	Jan. 16, 2016	Feb. 13, 2016
Feb. 10, 2016	Feb. 3, 2016	Feb. 13, 2016	March 17, 2016

March 14, 2016	March 7, 2016	March 17, 2016	April 16, 2016
April 13, 2016	April 6, 2016	April 16, 2016	Sept. 17, 2016

General Education Subcommittee
 Abigail Mann, Chair
 James Doyle, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Aug. 27, 2015	Aug. 20, 2015	Aug. 30, 2015	Sept. 27, 2015
Sept. 24, 2015	Sept. 17, 2015	Sept. 27, 2015	Oct. 25, 2015
Oct. 22, 2015	Oct. 15, 2015	Oct. 25, 2015	Nov. 22, 2015
Nov. 19, 2015	Nov. 12, 2015	Nov. 22, 2015	Jan. 31, 2016
Jan. 28, 2016	Jan. 21, 2016	Jan. 31, 2016	Feb. 28, 2016
Feb. 25, 2016	Feb. 18, 2016	Feb. 28, 2016	March 27, 2016
March 24, 2016	March 17, 2016	March 27, 2016	May 1, 2016
April 28, 2016	April 21, 2016	May 1, 2016	Aug. 28, 2016

Subcommittee on Academic Support Services
 Robert Arndt, Chair
 Rachel Smith, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 8, 2015	Sept. 1, 2015	Sept. 11, 2015	Oct. 16, 2015
Oct. 13, 2015	Oct. 6, 2015	Oct. 16, 2015	Nov. 13, 2015
Nov. 10, 2015	Nov. 3, 2015	Nov. 13, 2015	Jan. 15, 2016
Jan. 12, 2016	Jan. 5, 2016	Jan. 15, 2016	Feb. 12, 2016
Feb. 9, 2016	Feb. 2, 2016	Feb. 12, 2016	March 18, 2016
March 15, 2016	March 8, 2016	March 11, 2016	April 15, 2016
April 12, 2016	April 5, 2016	April 15, 2016	Sept. 16, 2016

Committee on Committees & Elections
 Aaron Vandermeer, Chair
 Tom Dooling, Secretary

This committee meets as needed.

Committee on Faculty Governance

Jesse Peters, Chair
 Angela McDonald, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 15, 2015	Sept. 8, 2015	Sept. 18, 2015	Oct. 23, 2015
Oct. 20, 2015	Oct. 13, 2015	Oct. 23, 2015	Nov. 20, 2015
Nov. 17, 2015	Nov. 10, 2015	Nov. 20, 2015	Jan. 22, 2016
Jan. 19, 2016	Jan. 12, 2016	Jan. 22, 2016	Feb. 19, 2016
Feb. 16, 2016	Feb. 9, 2016	Feb. 19, 2016	March 18, 2016
March 15, 2016	March 8, 2016	March 18, 2016	April 22, 2016
April 19, 2016	April 12, 2016	April 22, 2016	Sept. 23, 2016

Faculty & Institutional Affairs Committee
 Sara Simmons, Chair
 Xinyan Shi, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 22, 2015	Sept. 15, 2015	Sept. 25, 2015	Oct. 25, 2015
Oct. 22, 2015	Oct. 15, 2015	Oct. 25, 2015	Nov. 20, 2015
Nov. 17, 2015	Nov. 10, 2015	Nov. 20, 2015	Jan. 22, 2016
Jan. 19, 2016	Jan. 12, 2016	Jan. 22, 2016	Feb. 19, 2016
Feb. 16, 2016	Feb. 9, 2016	Feb. 19, 2016	March 20, 2016
March 17, 2016	March 10, 2016	March 20, 2016	April 22, 2016
April 19, 2016	April 12, 2016	April 22, 2016	Aug. 21, 2016

Faculty Evaluation Review Subcommittee
 Libby Denny, Chair
 Mitu Ashraf, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 1, 2015	Aug. 25, 2015	Sept. 4, 2015	Oct. 9, 2015
Oct. 6, 2015	Sept. 29, 2015	Oct. 9, 2015	Nov. 6, 2015
Nov. 3, 2015	Oct. 27, 2015	Nov. 6, 2015	Dec. 4, 2015
Dec. 1, 2015	Nov. 24, 2015	Dec. 4, 2015	Feb. 5, 2016
Feb. 2, 2016	Jan. 26, 2016	Feb. 5, 2016	March 4, 2016
March 1, 2016	Feb. 23, 2016	March 4, 2016	April 8, 2016
April 5, 2016	March 29, 2016	April 8, 2016	Sept. 9, 2016

Health, Safety & Environment Subcommittee
 Robert Arndt, Chair
 Summer Stanley, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 14, 2015	Sept. 7, 2015	Sept. 17, 2015	Oct. 8, 2015
Oct. 5, 2015	Sept. 28, 2015	Oct. 8, 2015	Nov. 5, 2015
Nov. 2, 2015	Oct. 26, 2015	Nov. 5, 2015	Dec. 10, 2015
Dec. 7, 2015	Nov. 30, 2015	Dec. 10, 2015	Feb. 4, 2016
Feb. 1, 2016	Jan. 25, 2016	Feb. 4, 2016	March 17, 2016
March 14, 2016	March 7, 2016	March 17, 2016	April 7, 2016
April 4, 2016	March 28, 2016	April 7, 2016	Sept. 15, 2016

Subcommittee on Faculty Development & Welfare
 Scott Ziegler, Chair
 Tracy Thomas, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 10, 2015	Sept. 3, 2015	Sept. 13, 2015	Oct. 11, 2015
Oct. 8, 2015	Oct. 1, 2015	Oct. 11, 2015	Nov. 15, 2015
Nov. 12, 2015	Nov. 5, 2015	Nov. 15, 2015	Jan. 17, 2016
Jan. 14, 2016	Jan. 7, 2016	Jan. 17, 2016	Feb. 14, 2016
Feb. 11, 2016	Feb. 4, 2016	Feb. 14, 2016	March 6, 2016
March 3, 2016	Feb. 25, 2016	March 6, 2016	April 17, 2016
April 14, 2016	April 7, 2016	April 17, 2016	Sept. 11, 2016

Student Affairs & Campus Life Committee
 Brooke Kelly, Chair
 Rachel Morrison, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 21, 2015	Sept. 14, 2015	Sept. 24, 2015	Oct. 22, 2015
Oct. 19, 2015	Oct. 12, 2015	Oct. 22, 2015	Nov. 19, 2015
Nov. 16, 2015	Nov. 9, 2015	Nov. 19, 2015	Jan. 28, 2016
Jan. 25, 2016	Jan. 18, 2016	Jan. 28, 2016	Feb. 18, 2016
Feb. 15, 2016	Feb. 8, 2016	Feb. 18, 2016	March 24, 2016
March 21, 2016	March 14, 2016	March 24, 2016	April 21, 2016

April 18, 2016	April 11, 2016	April 21, 2016	Sept. 22, 2016
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Student Publications Board
Sara Oswald, Chair
TBA, Secretary

A schedule of meetings shall be announced soon.

Faculty Research Advisory Board
Rita Hagevick, Chair
Ryan Anderson, Secretary

Meeting Date	Agenda Deadline	Unapproved Minutes Deadline	Approved Minutes Deadline
Sept. 15, 2015	Sept. 8, 2015	Sept. 18, 2015	Oct. 23, 2015
Oct. 20, 2015	Oct. 13, 2015	Oct. 23, 2015	Nov. 20, 2015
Nov. 17, 2015	Nov. 10, 2015	Nov. 20, 2015	Jan. 22, 2016
Jan. 19, 2016	Jan. 12, 2016	Jan. 22, 2016	Feb. 19, 2016
Feb. 16, 2016	Feb. 9, 2016	Feb. 19, 2016	March 25, 2016
March 22, 2016	March 15, 2016	March 25, 2016	April 22, 2016
April 19, 2016	April 12, 2016	April 22, 2016	TBD

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Appendix D

The nursing major is an upper division major and requires a second application process which occurs in January prior to beginning the nursing cognate in the summer (pre-licensure track) and fall and spring semesters (post-licensure track). This request is to change the requirements for admission to the nursing major. The following changes are requested:

- 1) Require MAT 1050 or higher for general education
- 2) Require PHI 1000, 1010 or PHI 2040 as the course that will satisfy the General Education Philosophy & Religion requirement

Rationale: In the spring of 2015, UNCP agreed to comply with an articulation between the UNC system and the N.C. Community College System that is designed to facilitate seamless BSN education. The changes proposed herein will bring UNCP's-BSN program into compliance with the new articulation agreement. UNCP signed this agreement in the spring of 2015. A careful review of the BSN admission requirements revealed that PHI 1010 and MAT 10170 were not predictors of student success. In addition, this change will allow students increased flexibility to complete the general education requirements.

Dept vote: 12 for; 0 against; 2 abstain

Affect others: Yes

Departments affected and how: Math & Computer Science—Increases the courses that will satisfy the General Education requirement; Philosophy and Religion Increase the number of courses that will satisfy the General Education requirement. This proposal does not require either department to adjust how and when it offers its General Education courses.

Affected Chair: Off

Additional Resources: no

Additional Resources required:

Affects Degree Pathway: Yes (expands options)

Affects CAA Degree Plan: Yes (expands options)

Catalog Description:

PRE-LICENSURE BSN OPTION DESCRIPTION

Requirements for Pre-licensure BSN Option		Sem. Hrs.
General Education and Support Courses		62
Composition: ENG 1050, 1060	6	
Arts and Humanities: restricted selection*, PHI 1000, 1010, or 2040 required	12 3	
General Education Electives: SPE 1020 (all freshmen are required to take this course unless they test out of it; those who test out will need another 3 hours from General Education elective options)	9 11	
Social Sciences: PSY 1010, SOC 1020, restricted selection*		

Natural Sciences/Math: CHM 1400, 1410; CHM Lab 1120, 1130; MAT 1050 1070 or higher	2	
Physical Education: restricted selection*	8	
Anatomy and Physiology: BIO 2110, 2120	4	
Microbiology: BIO 3150	3	
Biology: BIO 1000	3	
Statistics: PSY 2080, SOC 3600, or MAT 2100	1	
Health Technology and Informatics: NUR 2000		
Required Nursing Courses NUR 3010, 3030, 3040, 3050, 3100, 3150, 3200, 3250, 3450, 3500, 4000, 4120, 4150, 4350, 4450, 4510		62
		Total: 124

* Refer to General Education Requirements section of this catalog for restricted elective choices.

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Appendix E

Rationale: Student conduct director Nichole Batt was charged with revising the Student Code of Conduct because the existing code was dated and out of touch with current best practices. The changes were made in order to make reference to policies consistent across platforms, clarify procedure, consolidate all relevant policies into the Student Handbook, and update terms to reflect current standards (specifically educational terms as opposed to judicial ones). The Student Affairs & Campus Life Committee reviewed the proposed changes to the academic honor code and made suggestions for further revisions, which have been incorporated into the current document. SACL supports this revision to the Academic Honor Code.

PROPOSED REVISION TO: Academic Honor Code

Rationale: The Academic Honor Code is being updated to reflect more purposeful definitions, best practices, and compliance with UNC/UNCP PR's.

Consultation Process:

- _____ [Director of Student Conduct] authorizes transmittal of PR for review
- _____ General Counsel preliminary review
- _____ [Office of Academic Affairs – Associate Vice-Chancellor] review, if applicable
- _____ [Relevant UNCP committee or other body] review, if applicable
- _____ General Counsel final review, if changes have been made
- _____ CCM, or official with delegated authority to review PR
- _____ General Counsel (recommendation/notification), if applicable
- _____ Board of Trustees (approval/notification), if applicable

PR TEMPLATE

PR #00.00.00 [inserted by General Counsel for Polices and Regulations]

[Academic Honor Code]

Authority: Issued by _____. Changes or exceptions to administrative regulations issued by the _____ may only be made by the _____.

History: First Issued: _____, 20___. Last Revised: _____.

Related Policies:

UNC Policy - 700.4.1 - Minimum Substantive and Procedural Standards for Student Disciplinary Proceedings

UNC Policy- 700.4.2 - Policy on Student Conduct

Additional References:

Lancaster, J. (2008). Student conduct practice the complete guide for student affairs professionals. Sterling, Va.: Stylus Pub.

The University of North Carolina. (2014). Academic Dishonesty. In The Instrument of Student Judicial Governance (pp. 5-6). Chapel Hill, NC.

Contact Info: Director of Student Conduct – Nichole Batt- 910.521.6851

Academic Honor Code

1. STATEMENT OF PRINCIPLES

1.1 Academic honor and integrity are essential to the existence of a university community. If high standards of honesty are not maintained by everyone, the entire community and society itself suffer. Maintaining standards of academic honesty and integrity is ultimately the formal responsibility of the instructional faculty.

Therefore, when any academic dishonesty is suspected, a faculty member has the responsibility to, and must, follow the policies and procedures of the UNCP Academic Honor Code.

1.2 Students are important members of the academic community. As responsible citizens of the UNCP community, students are obligated to uphold basic standards of honesty and to actively encourage others to respect and maintain those standards. Allowing academic dishonesty is just as dishonest as committing a dishonest act oneself.

1.3 The Academic Honor Code applies to both undergraduate and graduate students who attend the University of North Carolina at Pembroke.

2. ACTS THAT VIOLATE THE ACADEMIC HONOR CODE

2.1 While specific violations may take many forms, the general categories of acts that violate the Academic Honor Code are as follows:

~~2.1.a. Cheating. Cheating means intentionally using or attempting to use unauthorized materials, information, notes, study aids, or other devices in any academic exercise (for example, on a test). This definition includes both giving unauthorized information (in either oral or written form) and receiving such information during any academic exercise.~~ **Cheating. Cheating means the use of or attempted use of unauthorized materials and methods (notes, books, electronic information, submission of work composed by another entity, telephonic or other forms of communication, or other sources or methods) in any academic exercise, whether graded or otherwise. This definition includes both giving unauthorized information (in either oral or written form) and receiving such information during any academic exercise, whether graded or otherwise.**

~~2.1.b. Plagiarism. Plagiarism is intentionally or knowingly presenting someone else's words or ideas as one's own. Avoid plagiarism by very carefully acknowledging the sources of ideas you use and by appropriately indicating any material that has been quoted (that is, by using quotation marks and properly acknowledging the source of the quote, usually with a clear reference source citation and page number).~~ **Plagiarism. Plagiarism is defined as the representation of another's words, thoughts, creative works, images or ideas as one's own without proper attribution in connection with submission of academic work, whether graded or otherwise.**

~~2.1.c. Fabrication and Falsification. This refers to intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of altering information, while fabrication is a matter of inventing or counterfeiting information for use in any academic exercise. For example, a student who changes an answer on a test and claims that the item was incorrectly scored has falsified information. A student who makes up reference citations for a term paper has fabricated that information.~~ **Fabrication and falsification. Fabrication and falsification is defined as the alteration, invention or citation of any information or material in any academic exercise, whether graded or otherwise. Falsification is a matter of altering information or material, while fabrication is a matter of inventing or counterfeiting information or material for use in any academic exercise, whether graded or otherwise.**

~~2.1.d. Abuse of Academic Materials. This refers to intentionally or knowingly destroying, stealing, or making inaccessible library or other academic material. Remember that library materials are borrowed, not to keep. For example, a student who tears an article out of a journal in the library has abused library materials. Similarly, a student who intentionally damages a computer in a campus computer lab has violated this standard.~~ **Abuse of Academic Materials. Abuse of Academic Materials is defined as the destruction, defacement, stealing, altering, or making inaccessible library or other academic material.**

2.1.e. Complicity in Academic Dishonesty. ~~Complicity means intentionally or knowingly helping or attempting to help another person to commit any act of academic dishonesty. For example, complicity would include allowing another student to look at test answers or to copy a paper. Simply stated, don't help someone else be dishonest.~~ **Complicity means knowingly helping or attempting to help another person to commit any act of academic dishonesty. For example, complicity would include allowing another student to look at test answers or to copy a paper. Simply stated, don't help someone else be dishonest.**

3. PENALTIES FOR VIOLATIONS OF THE ACADEMIC HONOR CODE

3.1 The UNCP community takes the Academic Honor Code very seriously. Consequently, violations may lead to severe penalties. All acts of academic dishonesty violate standards essential to the existence of an academic community. Some first offenses are properly handled and penalties determined by the faculty member teaching the specific course in which they occur. The faculty member must use the settlement procedure described below to handle such an offense.

3.2 Penalties which individual faculty members may impose are limited to the following:

- 3.2.a. a formal **written** warning or reprimand;
- 3.2.b. a reduced grade (including F) for the assignment; and
- 3.2.c. a reduced grade (including F) for the entire course.

3.2.d. supplemental educational assignment(s) in conjunction with the penalties above .

3.2.1 In all cases, whatever the penalty, a signed Settlement of a ~~Violation Charge~~ of the Academic Honor Code ~~Dishonesty~~ form will be kept for ten years in the Office of Student Conduct ~~for Student Affairs~~. **When submitting the form to the Office of Student Conduct, all information on the form must be completed in its entirety as well as signed by both the faculty member and the student.** The purpose of this record-keeping is to deter students from repeating offenses **and to maintain continuity of recordkeeping regarding academic misconduct.** A second purpose is to be sure students who violate the Academic Honor Code a second time are ~~dealt with~~ appropriately **adjudicated.**

3.3 The **Conduct Hearing Board (CHB)** handles all second offenses, some more serious first offenses, and any charges that the student feels are unfounded. In addition to any of the penalties available to an individual faculty member, the ~~CHB~~ **CHB** may **implement educational sanctions (i.e. educational courses on academic integrity, referral to academic support services, referral to counseling, etc.)** suspend the student from the university for a designated period of time, (one semester, one year, etc.) or ~~even~~ dismiss the student from the university.

3.4 Several factors are considered in determining what penalty to impose for a violation of the Academic Honor Code. Those factors include:

- 3.4.a. the nature and seriousness of the offense;
- 3.4.b. the injury or damage resulting from the violation;
- ~~3.4.c. the student's motivation and state of mind at the time of the incident;~~
- 3.4.c. the student's prior disciplinary record; and**

3.4.d. the student's attitude and behavior after the violation was committed.

4. PROCEDURES FOR HANDLING CHARGES OF VIOLATIONS

4.1 If the faculty member responsible for a course obtains evidence, either directly or through information supplied by others, that a student may have violated the Academic Honor Code, the faculty member has a duty to investigate **and document** the incident by collecting whatever relevant **informationevidence** is available.

4.2 If the faculty member decides that the **information evidence** is sufficient to support a charge against the student, the faculty member is to contact the director of student conduct, who will determine from the records of past violations whether the student in question has previously admitted to, or been found **responsible in a previous case guilty** of, an Academic Honor Code violation.

4.3 If the suspected violation would be a second offense, the faculty member must take the case to **the CHBCJB**. If the charge would be a first offense and the faculty member believes that a penalty no greater than F in the course would be appropriate, the charge may be settled between the faculty member and the student (as described below), with the settlement form signed and filed with the Office of **Student Conduct for Student Affairs**. If the suspected violation would be a first offense, but one for which the faculty member considers the appropriate penalty to be more severe than F in the course, the case must be brought to the **Office of Student Conduct for referral to the CHB.chairperson of the CJB**.

4.4 Once a student has received notice that he or she is **alleged to have violated charged with an Academic Honor Code Code and has notified of the allegation offense**, he or she may not withdraw from the course **or the University** in order to avoid the penalty.

5. SETTLEMENT PROCEDURE TO BE USED BY INDIVIDUAL FACULTY MEMBERS

5.1 The faculty member should meet **via phone, email, video conferencing, or in person** with the student suspected of violating the Academic Honor Code, present the evidence of the violation, and request an explanation from the student. After hearing the explanation, if the faculty member decides that a violation has occurred, he or she fills out and signs the Settlement of a **Violation of the Academic Honor Code Charge of Academic Dishonesty** form, which is available to all faculty members **online or in hard copy through the Office of Student Conduct. This form may be obtained from the Office of Student Affairs.** The faculty member indicates the nature of the violation and the penalty to be applied, and then gives **a copy of** the form to the student. After receiving the form, the student has three (3) **calendar school** days to consider and seek advice on whether to admit **responsibility guilt** and accept the penalty by signing the form.

5.2 If the student agrees to sign, admitting **responsibilityguilt** and accept**ing** the penalty proposed, he or she does so in the presence of the faculty member **or email communication with the faculty member**. The faculty member then imposes the penalty. **The faculty member will then make two (2) copies of the signed form. The faculty member will provide one copy to the student and keep one copy for their files.** The faculty member will send the **original** signed settlement form to the director of student conduct, who keeps a record of first offenses for ten years, and thus the matter is ended. If the student decides not to admit **responsibilityguilt**

or not to accept the penalty, the faculty member must take the case to **the Office of Student Conduct for the incident to be referred to the CHB**~~the chairperson of the Campus Judicial Board~~, if any penalty is to be imposed.

6. CONDUCT HEARING BOARD

6.1 Composition of the **CHB CJB** is as follows:

6.1.a. a minimum of five (5) students recommended by the president of the student body, and/or interested students may be recommended by university departments, or interested students may apply to the office of student conduct for selection for consideration by the chancellor. Students that are recommended and/or selected will be appointed by the chancellor;

6.1.b. a minimum of five (5) faculty members recommended by the faculty senate chairperson and appointed by the chancellor;

6.1.c. a minimum of ~~five two~~ (52) administrative members recommended by the vice chancellor for student affairs and appointed by the chancellor.

6.2. Hearings follow procedures outlined in Chapter IV., Rights and Responsibilities.

The **CHB CJB** will judge the student as responsible or not responsible of the charges contained in the form submitted by the faculty member. **The faculty member who has submitted the violation will provide information to the CHB to support his/her position. The student who has been charged with a violation may provide information to the CHB to support his/her position**~~Both the student who has been charged with a violation and the faculty member who has made the charge will give evidence to support their positions.~~ Members of the **CHB CJB** may question either the student or the faculty member or both and may ask for

additional materials as they see fit to do so. In a closed session, the **CHB CJB** will come to a conclusion about the validity of the charges.

6.3 If the student charged with a violation of the Academic Honor Code is found not responsible, the **CHB CJB prepares prepares** a written report of the case and sends it to the director of student conduct, who will maintain a confidential file of materials related to the case. No part of the file becomes part of the student's disciplinary record. The case is closed and no penalty may be imposed.

6.4 If a student is found responsible of violating the Academic Honor Code, the **CHB CJB** will determine an appropriate penalty. Both the student and faculty member who submitted ~~the violation charge~~ may give evidence and make statements concerning the appropriate penalties to be imposed. The director of student conduct will supply the student's previous academic honor code disciplinary record (if any) to the **CHB CJB**.

6.5 After hearing the evidence on the appropriate penalty, the **CHB CJB** will determine the penalty, and prepare a written report to the student and the director of student conduct. The director of student conduct notifies the faculty member and the provost and vice chancellor for academic affairs of the contents of that report. If the **CHB CJB** decides that a penalty of a grade of F in the course (or one less severe) is appropriate, the faculty member imposes that penalty and no other penalty. If a more severe penalty is deemed appropriate, the director of student conduct implements the penalty indicated in the report. The student will be notified by the director of student conduct within five (5) days of the **CHB's CJB's** determination of penalty.

7. CONDUCT CAMPUS APPEAL BOARD

7.1 If the **CHB CJB** has found a student responsible of violating the Academic Honor Code, the student has the right to appeal that decision. ~~The student has five school days from the date he or she is notified of the CJB's decision to file a written notice of appeal with the director of student conduct.~~ If the student does not file a notice of appeal, the decision of the **CHB CJB** will be final.

7.2 In order for a student to appeal a determination of the CHB in an Academic Honor Code violation, the student must contact the Office of Student Conduct to complete the "Request for Appellate Consideration" form. A student must submit "Request for Appellate" form within five (5) calendar days to the director of student conduct. The director of student conduct will deliver the request as well as all related materials to the Conduct Appeal Board.

~~7.2 If the student does file a notice of appeal within five days, the director of student conduct shall deliver this request as well as materials related to this case to the Campus Appeal Board.~~

7.3 The composition of the **Conductampus** Appeal Board and its powers are in Chapter IV., Rights and Responsibilities. For Academic Honor Code violations and their appeals, the provost and vice chancellor for academic affairs (or his or her designee) will represent the vice chancellor for student affairs.

7.3.1 All charges for alleged Academic Honor Code violations occurring one week prior to exams and going through exam week and during summer sessions will be heard by the administrative hearing officer. Appeals will be directed solely to the provost and vice chancellor for academic affairs or his or her designee.

8. WHAT TO EXPECT FROM FACULTY

8.1 Faculty members have been instructed that they should outline their expectations pertaining to the Academic Honor Code at the beginning of each course. Students should be aware that some faculty members authorize or prohibit specific forms of student conduct which are unique to their courses or disciplines. All faculty members should refer students to the Academic Honor Code which is published in the UNCP Student Handbook. Further, faculty members have been advised to include the following statement in all course syllabi:

8.1.a Student Academic Honor Code. Students have the responsibility to know and observe the UNCP Academic Honor Code. This code forbids cheating, plagiarism, abuse of academic materials, fabrication or falsification of information, and complicity in academic dishonesty. Any special requirements or permission regarding academic honesty in this course will be provided to students in writing at the beginning of the course, and are binding on the students. Academic evaluations in this course include a judgment that the student's work is free from academic dishonesty of any type; and grades in this course therefore should be and will be adversely affected by academic dishonesty. Students who violate the code can be dismissed from the university. ~~The normal penalty for a first offense is an F in the course.~~ Standards of academic honor will be enforced in this course. Students are expected to report cases of academic dishonesty to the instructor.

8.2 In general, faculty members should, and will, take preventive measures to avoid cases of academic dishonesty (for example, examinations should be carefully proctored). However, a faculty member's failure to take such measures is no excuse

for academic dishonesty. Academic honesty and integrity, in the final analysis, are matters of personal honesty and individual integrity on the part of every student.

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Appendix F

Highlights of UNC Faculty Assembly Meeting—September 11, 2015

Chair Steve Leonard called the meeting to order at 9:05 a.m. A moment of silence was observed to remember victims of the terrorist attacks of 9/11/2001.

Peter Hans, Chair Emeritus, UNC Board of Governors; Judith Wegner, Chair Emerita, UNC Faculty Assembly; and Junius Gonzales, UNC Senior Vice President for Academic Affairs; participated in the Panel Discussion: Shared Governance in the UNC System. 1) Peter Hans noted a lack of interaction between faculty and Governors, which leads to depersonalization. Junius Gonzales reported that faculty-student research duos will be making presentations to the Board of Governors, which should help on this front. 2) A Delegate in the audience commented that the Board needs to clearly affirm academic freedom. 3) UNCP Delegate Jose D'Arruda raised the desirability of having a retired faculty member on the Board of Governors.

Johnson Akinleye, Provost NCCU; Joan Lorden, Provost UNCG; Katharine Stewart, Vice Provost for Faculty Affairs NCSU; Gabriel Lugo, Chair Emeritus UNCW Faculty Senate; participated in the Panel Discussion: Faculty and Campus Governance. 1) Johnson Akinleye stated that strains between faculty and administrators typically come from a perceived lack of communication and transparency. 2) Joan Lorden noted political pressure within the UNC System to become more of a “federated” or centralized system, with campuses becoming more alike. 3) From the audience, Delegate Hans Kellner (NCSU) noted that North Carolina State has 2-3 page statements of mutual expectations between administrators and faculty, and recommended this as a way to encourage mutual accountability at all institutions. 4) One Delegate decried increasing use of adjunct and contingent hiring as working against shared governance, by lessening length of service and commitment to the institution. Another Delegate stated that the negativities of this situation can be lessened when Faculty Senates deliberately bring contingent faculty into University governance.

Chair Steve Leonard led a plenary discussion on “The History and Work of the UNC Faculty Assembly.” He began by noting that the past year was a very difficult one for the Faculty Assembly, with the forcing out (this coming January) of Thomas Ross as UNC President and a challenge to Faculty Assembly meetings being closed, both of which raised questions about the nature and role of the Assembly. He stressed that the Board of Governors is not monolithic. It tries to work by consensus, not wanting its divisions to become public. One result has been that sometimes those who most intensely press their point get their way, even though a majority of the Board might be uncomfortable with the action. (Recently communication from Steve Leonard has indicated that divisions among the Board seem to be increasing and becoming more public.)

He reviewed that the Faculty Assembly's charter is an agreement between the self-constituting Assembly and the UNC System President. Its responsibilities are to 1) Gather and exchange information with respect to the individual campuses' faculties. 2) Advise the Board of Governors and the state government under the authority of the UNC President. 3) Advise the President. A past major accomplishment of the Faculty Assembly was authoring the academic freedom and tenure and promotion provisions of the UNC Code. While the Board of Governors in recent years has usually ignored the Faculty Assembly's advice, such as permitting lawyers at Student Honor Court proceedings, having the Board of Governors nominate one member of and have one Governor serve on campus Chancellor Search Committees, and closing some University Centers and Institutes, there have been a few successes: improving the Strategic Directions final draft and having three Faculty Assembly delegates serve on the Leadership Statement Committee for the President Search Process.

Matthew Rascoff UNC Senior Vice President for Technology Enhanced Learning and Innovation reported statistics on UNC System on-line programs.

Dan Cohen-Vogel, UNC Associate Vice President for Institutional Research reported on the UNC Data Mart. A wealth of data is now accessible and usable. The example he shared concerned transfers from NC Community Colleges to UNC System institutions.

Michelle Soler, UNC Director for Competency Based Education and Assessment, reported on developments in assessment of writing and critical thinking through the General Education curriculum. The following guiding principle has been affirmed for this process: What and how things are taught is solely the responsibility of the faculty. Educational Testing Service has been developing an instrument in cooperation with the UNC System, while pilot programs using the CLA+ and portfolios have happened. It appears that individual campuses will be able to determine which of these instruments they will use.

Under New Business, Steve Leonard alerted delegates to look out for a push to allow the Western Governors University to offer on-line courses for credit in North Carolina.

The main topic under New Business concerned a promise that Steve Leonard believed he had received from the Chair of the Presidential Search Committee, that she would ask finalists if they would be interested in meeting with UNC students, faculty, administrators, and staff. As it seemed that this promise was not being implemented, the Executive Committee of the Assembly drafted a letter to the Search Committee Chair, copying all the Governors, on the desirability of making that option available for finalists, in the interests of coming up with the person best matched for the position and most likely to succeed by starting with some first-hand knowledge of her or his constituencies. A long discussion followed. A motion for the Faculty Assembly to endorse the letter passed unanimously.

Respectfully submitted,
David Nikkel, UNCP Faculty Assembly Delegate

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Appendix G

Faculty Senate Report **Graduate Council** **October 7, 2015**

The Graduate Council met on September 21. Information most relevant to Faculty Senate is presented below.

Graduate student enrollment numbers for the fall remain strong with 280 new graduate students enrolled (an 18% increase over fall 2014) and 761 total student enrollment (2 more than last fall).

Graduate Faculty Nominations: the following were approved for the graduate faculty status noted:

First	Last	Degree	Dept	Program	Status
Si Ahn	Mehng	PhD	MMIB	MBA	Full
Suzanne	Altobello	PhD	Marketing	MBA	Full
Melisa	Mann	PhD	MMIB	MBA	Full
William	Puentes	PhD	Nursing	MSN	Full
Pamela	Morgan	MSN	Nursing	MSN	Prof. Affil
Tracy	Cooper	PhD	Pub Adm	MPA	Full
Gary	Anderson	PhD	Pub Adm	MPA	Full
Donnie	Weeks	EdD	Ed Lead	MSA	Adjunct
Irina	Falls	PhD	Ed Spec	Science	Full
Ana Cecilia	Lara	DML	ETFL	English	Full

The Graduate Research Symposium will be held on April 5, 2016, beginning at 5:30 in UC Annex.

A 3-Minute Thesis is being planned in conjunction with the Symposium. Graduate faculty interested in working with either of these should contact a Program Director or Irene Aiken.

The Graduate Appeals Committee (GAC, the “due process” body for all graduate students) meets in February, June and October. The GAC for 2015-16 consists of Roger Ladd; Scott Billingsley; Ann Horton-Lopez; Rebecca Gonzalez-Ehnes; and Bruce Dehart.

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