

Routing Form Number [2023.05.03-06]:


### Faculty Senate Routing Form

**1. Item Description**

- a. Item Title: Changes to the Handbook Regarding Description of Student Evaluation of Instruction (SEI) Use
- b. Brief Description: Changes include minor changes and an advisory statement to give appropriate emphasis on SEI data that is commensurate with other factors in the Faculty Evaluation Model and for evaluators to consider factors including low sample size and national trends when using SEI data
- c. Initiated by: Faculty & Institutional Affairs Committee
- d. Type:
  - Action
  - Resolution
  - Recommendation

**2. Faculty Senate Action**

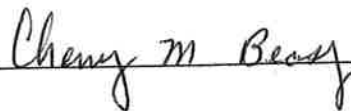
- Approved
  - Not Approved
  - Other
- Senate Vote [Yes-No]: 20-0                      Date of Meeting: 2023.05.03

Senate Chair Signature:                       Date: 2023.05.15

Senate Secretary Signature:                       Date: 2023.05.03

**3. Provost**

- a. Interim Provost Action:
    - Approved
    - Not Approved
    - Acknowledge Receipt
- Comments:

Interim Provost Signature:                       Date: 17 May 2023

**4. Chancellor**

- a. Requested Action:
    - For Action
    - For Information
    - Recognition of Receipt
  - b. Chancellor Action:
    - Approved
    - Not Approved
    - Acknowledge Receipt
- Comments:

Chancellor Signature:  Date: 5/19/23

*Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.*

