



## AGENDA

Thursday, August 18, 2022

12:00-1:00 PM

Chancellor's Dining Room

- 1. Call to Order – 12:13pm**
- 2. Roll Call by Secretary**
- 3. Approval of Agenda – Jocelyn made a motion to approve, Rebecca seconded**
- 4. Reports/Remarks from Guest**
  - a. Gabe Eszterhas, VC of Finance of Administration – Could not attend
  - b. Angela Revels, Human Resources
    - i. 13 new faculty, 10 new staff are welcomed to UNCP
    - ii. Check your pay for your 3.5% salary adjustment on 8/31/22
    - iii. Save the Date – 10/10-10/28: 2023 Open enrollment for State health Plan
    - iv. If you are in the 401k NC Plan, Empower is now the plan administrator
      1. Go to Orbit account > MARS > check/correct your beneficiary list
      2. Refer questions to Ms. Nikki Snipes
    - v. Cybersecurity session due 8/31 for all staff available on BraveWeb – Reminder from Brave Kickoff
    - vi. EHRA Non-Faculty Annual Performance reviews are past due, 8/12
    - vii. Governor terminated COVID-19 state of emergency on 8/15/22
      1. Employee vaccines are still available. Deadline of 8/31 for 8 hours of leave for each shot per staff member
    - viii. Career event | 8/23, 3-6pm UC Annex | explore opportunities for careers w/OHR & Career center
      1. Open for staff & students, if desired.
- 5. Old Business**
  - a. July Employee of the Month & Team of the Quarter
    - i. Needed as soon as possible per Ms. Kelley
  - b. Golf Tournament
    - i. 9/27/22 – Team has already been created
    - ii. Volunteers are not needed at this point. Encouraged to attend if desired for 1 day
  - c. Staff Appreciation Cookout
    - i. Thursday, October 13 ~ 11:30am-1pm
    - ii. UC Lawn/Patio with UC Annex as Rain Location
    - iii. Teresa will reach out to Janet. Derek is going to follow-up with this as well, per Whitney
    - iv. BBQ & Fried Chicken package, need to include a vegetarian option.
  - d. Homecoming Tailgate Cookoff (Homecoming week activities)
    - i. Monday, October 24 @ 11am-2pm in UC Annex
    - ii. Teresa will work with Courtney Powers in UCM for marketing
    - iii. Start advertising in September
  - e. Faculty/Staff Holiday Social
    - i. Proposed Dates? – Dec. 17<sup>th</sup> or **Nov. 19<sup>th</sup>** | Main Gym is reserved
    - ii. Considering Aux Gym - Teresa is going to follow-up with Tony
    - iii. Staff Council is asked to take a more active role with planning

1. Partner with faculty senate – Reach out to Holden Hansen

**6. New Business/Committee Reports**

a. Newly selected Staff Council Chair

- i. Ms. Rebecca Kenney is selected as the New Chair & begin the month of September
- ii. Teresa will revert to the Vice-Chair position
- iii. Kristie will move from a 1<sup>st</sup> alternate into a Delegate position

Note: Ask about Health & wellness event

**7. Chair's Report**

a. Requesting that SC Begin requesting nominations to serve on Staff Council for 2023

**8. Announcements**

a. Open

- i. Jocelyn mentioned that she is asking if someone would like to serve on the Health Safety and Environment committee. No interest was acquired in meeting.
- ii. Shakisha mentioned that Jaelyn gave her tips on the Nomination form for new SC members
  1. Shania reach out to Dalton for any past information used for nominations & voting
  2. Teresa/Rebeca, Shakisha, Shania will meet to discuss this process

b. Next meeting: Thursday, September 15<sup>th</sup>, 2022 @ 12pm ~ Chancellor's Dining Rm.

**9. Adjournment – 12:48pm**