

**Art Department  
Request for Independent Study (ART 4990)\***

Student: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Student email \_\_\_\_\_

Overall QPA \_\_\_\_\_ Major \_\_\_\_\_ Any outstanding incompletes?\*\* \_\_\_\_\_

Supervising Instructor: \_\_\_\_\_ Number of credit hours: \_\_\_\_\_

Semester in which independent study will receive credit: \_\_\_\_\_

Topic or project title (if applicable) \_\_\_\_\_

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Briefly explain your reasons for requesting an independent study and list any gaps in the curriculum that would be filled. NOTE: this study should not duplicate a regularly available course, except in extreme conditions.

What specifically will be required of the student to complete this study and to demonstrate mastery of the skills, concepts, etc. (Exams, papers, works of art, etc.) Please include skills and concepts to be learned.

Itemize tentative deadlines or milestones for stages of this course of study. When will assignments, readings, etc be due?

Describe the nature of any guidance or supervision the instructor will provide to the student for this project. How many faculty conferences will be required?

Identify sources for your independent research, including required readings and other materials.

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\* This form should be completed in consultation with the faculty member supervising the Independent Study. Use additional pages as needed.

\*\* It is recommended that students with outstanding incompletes not take independent studies.

Identify basic evaluative criteria and percentages that will determine the student's final grade.

**Signatures**

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

I, signed below, have discussed the project with the student and agree to direct it as outlined above:

Signature of instructor \_\_\_\_\_ Date \_\_\_\_\_

Signature of advisor \_\_\_\_\_ Date \_\_\_\_\_

Signature of dept. chair \_\_\_\_\_ Date \_\_\_\_\_