

**Faculty Senate Routing Form**

**1. Item Description**

- a. Item Title: Add Digital Portfolio Administrator and Change Qualifications of Senate-Appointed Members
- b. Brief Description: Revision to the Faculty Handbook (**Article VI, Section 5B, Point 2. on page 29**) regarding FERS membership:

**Current Language: 2.** The Faculty Evaluation Review Subcommittee - The subcommittee shall consist of *seven* members. Each division will be represented on the subcommittee, *and there will be one at-large member. At least two of the faculty appointed each year must be tenured. The At-Large member must come from a department not already represented.*

**Suggested Language: 2.** The Faculty Evaluation Review Subcommittee - The subcommittee shall consist of *eight* members. Each division will be represented on the subcommittee, *plus one at-large faculty member and one Digital Portfolio Administrator as appointed by the Provost. Among senate-appointed members, no department may be represented more than once and at least four must hold tenure.*

- c. Initiated by: Faculty Governance Committee
- d. Type:

Action                       Resolution                       Recommendation

**2. Faculty Senate Action**

Approved                       Not Approved                       Other

Senate Vote [Yes-No-Abstain]: 22-0-0                      Date of Meeting: 2021.12.01

Senate Chair Signature:                       Date: 06-Dec-2021


Senate Secretary Signature:                       Date: 2021.12.01

**3. Provost**

- a. Provost Action:

Approved                       Not Approved                       Acknowledge Receipt

Comments:

Provost Signature:                       Date: 12/08/2021

**4. Chancellor**

a. Requested Action:

For Action

For Information

Recognition of Receipt

b. Chancellor Action:

Approved

Not Approved

Acknowledge Receipt

Comments:

Chancellor Signature: \_\_\_\_\_



Date:

*Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.*