



Minutes
Teacher Education Committee Meeting
Wednesday, April 10
3:00 pm SOE room 222

“Preparing professional educators who are committed, collaborative and competent”

Attendance: Irene Aiken, Mary Ash, Alfred Bryant, Serina Cinnamon, Melissa Edwards, Cynthia Giambatista, Karen Granger, Naomi Grant, Ann Horton Lopez, Eun-Hee Jeon, Shenika Jones, Mary Klinikowski, Roger Ladd, Cecilia Lara, Lisa Mitchell, Olivia Oxendine, Kayonna Pitchford, Jose Rivera, Gretchen Robinson, Heather Sellers, Thomas Trendowski, Jennifer Whittington

1. Meeting was called to order at 3:03 pm by Karen Granger
2. **Approval of the Minutes:** motion made by Lisa Mitchell, seconded by Roger Ladd. Approved.
3. **Adoption of the Agenda:** motion made by Ms. Mary Klinikowski, seconded by Olivia Oxendine. Approved
4. **Report from the Dean’s Office** – no items presented.
5. **Mary Klinikowski presented the following items:**
 - a. Residency Licensure Plans – No change, we are working with students based on the two-page handout embedded below:
https://bravemailuncp.sharepoint.com/:w:/r/teams/TEC/_layouts/15/Doc.aspx?sourcedoc=%7B9FDBC5DC-45C3-409C-A5EA-98C023ED87E2%7D&file=Residency%20info-1.docx&action=default&mobileredirect=true
 - b. EDA - Suggestion to augment EDA form for students in Taskstream with a question for candidates to explain why they rated themselves with a 0, 1, or 2 – from EDN 2100 instructors – this will begin in Fall 19. Need to remediation form and procedures.
 - c. Taskstream – Change in 3 Taskstream DRFs for traditional undergrads to go through beginning Fall 2019:
 - Unit Wide Checkpoint 1 for EDN 2100 and EDA and application for admission to TEP – This will stay the same of the current checkpoint 1 DRF.
 - Unit Wide Checkpoint 2 for admission to professional semester and pre-internship EDA process – This will allow part of the current checkpoint 2 DRF to separate into 2 parts, one that focuses on admission to the internship and the pre-internship field experience. A final DRF that will focus on the internship assessment documents,

- Licensure area Checkpoint 3 for all internship documents, observations, midpoint, EDA, final, exit surveys, common rubric assignments – This will be the 2nd part that was mentioned above.
- There will be a new MAT DRF beginning in July. Proposed format is below:
https://bravemailuncp.sharepoint.com/:w:/r/teams/TEC/_layouts/15/Doc.aspx?sourcedoc=%7BBE80A653-BFBC-4797-949C-B85870F1F4DE%7D&file=Graduate%20Taskstream%20Organization%20new%20MAT.docx&action=default&mobileredirect=true
- A New Unit Wide Grad for MA and MAEd programs will have to include the EDA requirement. This will also be developed for fall 2019 implementation.

d. CAEP timeline:

- Visit, Spring 2023, must select our dates as soon as CAEP allows
- Full Self Study report with all data from 3 cycles due 9 months earlier, Summer 2022
- School year 2021-2022, CAEP Data Year, New Dean
- School year 2020-2021, CAEP Data Year, New Dean
- School year 2019-2020, CAEP Data Year, Interim Dean

e. Assessment Subcommittee – plan to ask Dr. Donna Thomas (Hoke County) to be our school partner to serve on the committee

- Discussing a workday to work on rubric validity and reliability
- Discussing reducing the number of EPP created rubrics (CAEP suggests only using 2 or 3.) Will need to be a fall 2019 discussion
- CAEP standard 3.2 – must have basic skills test information for all. Currently using Praxis Core for traditional undergrads, must have a similar reading, math, and writing score for ALL paths for ITP licensure including new MAT and Licensure only.
- Dr. Mitchell has asked for volunteers to work on a new, improved observation form. The sub-committee recommends a proprietary observation form if possible since time is short, and validity and reliability must be established.
- Our TEP will need to address validity and reliability for the Teacher Candidate Rubric and EPP created rubrics.
- Procedures to implement the full Teacher Candidate Rubric at internship midpoint and final were finalized in Assessment SC meeting February 20.

f. CAEP Annual Report - In progress

g. Shared updates for Taskstream handbook, Title 2 reports, surveys for end of internship semester (5) two for interns, two for clinical teachers, one for university supervisors completed multiple times for each clinical teacher you worked with

h. Reminded all to complete the assessments for all the work submitted to you in Taskstream before the end of the semester.

6. **Kayonna Pitchford presented the following items:**

- Field Experience
- Internship

- NC TOY Freebird McKinney presented to the interns 4/5/19
- Pinning Ceremony – May 2, 4 – 6 pm. Carrie Robledo (UNCP alum and Moore County TOY is scheduled to speak)
- Fall Internship Orientation April 23 or 26, August 14-16 & 19, 2019

- Tentative Career Fair and TOY November 8, 2019 (thinking about moving the TOY presentation to the Pinning Ceremony)
 - We will have 34 interns in the fall (see list)
- c. edTPA
- EdTPAs met April 9, 2019 topics covered include:
 - Seven participants
 - Analyzed scores to discover trends
 - Discussed major needs for the unit (Academic Language – rubrics 4 and 14, Analyzing Teaching Effectiveness – rubric 10, Students’ Understanding and Use of Feedback – rubric 13)
 - Resources for Academic Language and ideas for incorporating edTPA into courses more explicitly were shared
 - Discussed possible topics for the edTPA Institute
 - Next group of scores will be returned April 18, 2019
 - Final Submission Party was held April 19, 2019 and included: 7 interns and History/SS MAT students attended. Scores will be returned May 2, 2019.
 - Please let interns know that they can walk on May 4 even if they still need to pass edTPA. They will need to request an Incomplete and will have 30 days after graduation to have it removed.
 - edTPA Fridays – September 27 and October 11, 2019
 - edTPA Institute - July 15, 2019
 - Need ideas for remediation past graduation beginning next semester. (Continuing Education class to repeat edTPA?)
- d. Partnerships
- 19 students attended the PSRC session
 - 237 children and adults attended STEAM Day 4/6/19
 - 15 district/school contacts attended the Advisory Luncheon after the Career Fair 4/5/19
 - 19 students have registered for Early Learning Curriculum Day
 - 9 proposals have been received for the Clinical Teacher Academy
 - 7 teachers have registered for the Clinical Teacher Academy (all PSRC)
 - NBCT Informational meeting June 1, 2019
 - Classroom Management for New and Lateral Entry Teachers, July 8 ComTech
 - Partners who have expressed interest in serving on subcommittees
 - Teacher Recruitment and Retention
 - a. Rashard Burrows rashard.burrows@roberson.k12.nc.us
 - b. Lonnie McRavin lonnie.mcravin@roberson.k12.nc.us
 - Curriculum and Instructional Practice
 - c. Stephanie Thomas stephani.thomas@roberson.k12.nc.us
 - d. Thomas Jones thomas.jones@roberson.k12.nc.us
- e. Clinical Partnerships Subcommittee met 4/9/19
- Discussed edits to Early Release policy and form. Will send to Policy Review Committee for considerations.

7. **Report from Teacher Recruitment and Retention** – Jennifer Whittington

- a. Recruitment Events
- Admitted Student Day - 4/6/19 (10 students)
 - Hoke High School Career Day - 4/12/19

- Hoke County Teacher Job Fair - 4/12/19
 - Johnston County Teacher Job Fair - 4/12/19
 - West Hoke Middle School - 4/15/19
 - b. Teacher Cadet Event – September 2019
 - c. Open House April 27
 - https://bravemailuncp-my.sharepoint.com/:w:/g/personal/jawhitt_uncp_edu/ET7oNKOYgsplr44egdTBvyoBU2fabjSodpiHwrPC3Lr2iQ?e=c7tQOI
 - d. Recruitment and Retention Subcommittee
 - CAEP Conference materials shared – April meeting (email)
8. **Report from Policy Subcommittee – Jose Rivera**
- a. Dr. Rivera Update on Professional Liability Insurance and conversation on what other institutions are providing. Pros and Cons were shared on how to require, what organizations to use and what is the time frame. Dr. Rivera suggested an Internal Advisory Council to manage TEP initiative such as this.
 - b. Dr. Kay Pitchford shared information from Joshua Malcom’s office regarding Professional Liability Insurance.
 - c. Suggestion was made to have students load evidence of purchase into TS.
 - d. Fall 2019 and spring 2020 Interns are aware of requirement to have Professional Liability Insurance.
 - e. Suggestion was made to include language regarding the Professional Liability Insurance in Common Syllabus.
9. **Report from Curriculum and Instructional Practice Subcommittee – Karen Granger**
- a. CAEP Conference materials will be shared during the April 24 meeting
 - b. Continued conversations on the InTASC Standards
 - c. Survey will be created to identify what technology faculty need.
 - d. Working on a list of user-friendly apps
 - e. [Quizzes.Next Cheat Sheet](#) and [Quizzes.NExt Overview for Instructors Video](#) - Cynthia Giambatista
10. **New Business**
- a. Teacher Education Admissions GPA - A recommendation was made to share the information from the May 2018 TEC workdays showing how many students would have not been admitted to TEP should the GPA have been a 3.0. This will be shared before additional action can be taken.
 - b. Summer Workgroups
 - Observation form – Please let Dr. Lisa Mitchell know of your interest.
 - c. Liability insurance for students – discussed earlier (item 8)
11. **Upcoming events**
- a. National Board event June 1, 2019
 - b. UNCP/NTSP Beginning Teacher Leadership Symposium June 18, 2019 – call for proposals is opened <http://bit.ly/ProposalsUNCPSymposium2019>
 - c. NCAE Classroom Management July 8, 2019
 - d. Clinical Teacher Academy July 16, 2019

- e. Kids in the Garden June 17-28 for middle and high school students. For information and application see UNCP Kids in the Garden website.
- f. TEC Workdays August 5 and 6 with TEC at the end of the workday(s).

The meeting was adjourned at 4:33

Next Meeting TEC workdays – August 5 and 6

Submitted: Dr. Karen Granger, September 9, 2019