

**The University of North Carolina at Pembroke
Faculty Senate Agenda**

Wednesday, December 4, 2019 at 3:30 p.m.

EDUC 222

Abigail Man, Chair

Joseph Van Hassel, Secretary

Members of the Senate:

To 2020	To 2021	To 2022
ART Joseph Van Hassel	ART Mark Tollefsen	ART Laura Hess
CHS Jeffrey Warren	CHS Shenika Jones	CHS Misty Stone
EDN Joe Sciulli	EDN David Oxendine	EDN Gretchen Robinson
LET Abigail Mann	LET Wendy Miller	LET Robin Snead
NSM Nathan Phillippi	NSM Benjamin Killian	NSM Bill Brandon
SBS Michael Spivey	SBS Jack Spillan	SBS Victor Bahhouth
At-Large Melissa Schaub	At-Large Cherry Beasley	
At-Large Ottis Murray	At-Large Susan Edkins	
At-Large Joe West	At-Large David Young	
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs David Ward		

Order of Business

A. Roll Call

B. Approval of Minutes: (Appendix A)

C. Adoption of Agenda

D. Reports from Administration

1. Chancellor—Robin G. Cummings (not able to attend)
2. Provost and Vice Chancellor for Academic Affairs—David Ward

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Abigail Mann

a. Curriculum: Play Therapy Graduate Certificate

<https://uncp.curriculog.com/agenda:113/form>

b. Answer on signatures on faculty signature on drops

c. Faculty Senate 3 Things:

1. Administration and Faculty Senate working together to address when administrative software is impeding faculty productivity

2. Continuing to work on getting needful information to faculty in effective manner
3. FERS has been investigating our promotion and tenure model within system best practices, developed recommendations

- b. Committee on Committees & Elections—David Oxendine
 - a. Approval of Committee/Subcommittee nominations and information on appointments (Appendix B)
- c. Committee on Faculty Governance—Cherry Beasley
 - a. Continue to work on language of constitution and bylaws to increase the length of the terms of Faculty Senate chair and senators and the election of Faculty Assembly delegate

2. Standing Committees

- a. Academic Affairs Committee—Robin Snead
 - a. Informational curriculum:
New courses from the Department of Counseling that comprise the Play Therapy Graduate Certificate
 - CNS 5810, Introduction to Play Therapy
 - CNS 5820, Play Therapy Theories and Techniques
 - CNS 5830, Play Therapy for Specific Challenges
 - CNS 5840 Filial and Family Play Therapy
 - Writing Intensive program designation (WD) for EDN 4020, Non-Licensure Internship (Department of Teacher Education)
 - a.
- b. Faculty & Institutional Affairs Committee— Joe Sciulli
- c. Student Affairs & Campus Life Committee—David Young
- d. Academic Information Technology Committee—Joe West

E. Faculty Assembly (Appendix C)

F. Teacher Education Committee (Appendix D)

G. Graduate Council (Appendix E)

H. Other Committees

G. Unfinished Business

H. New Business

I. For the Good of the Order

J. Announcements

K. Adjournment

**The University of North Carolina at Pembroke
Faculty Senate Agenda
Minutes**

Wednesday, November 6, 2019 at 3:30 p.m.
EDUC 222

Abigail Mann, Chair
Joseph Van Hassel, Secretary

Members of the Senate:

To 2020	To 2021	To 2022
ART Joseph Van Hassel	ART Mark Tollefsen	ART Laura Hess
CHS Jeffrey Warren	CHS Shenika Jones	CHS Misty Stone
EDN Joe Sciulli	EDN David Oxendine	EDN Gretchen Robinson
LET Abigail Mann	LET Wendy Miller	LET Robin Snead
NSM Nathan Phillippi	NSM Benjamin Killian	NSM Bill Brandon
SBS Michael Spivey	SBS Jack Spillan	SBS Victor Bahhouth
At-Large Melissa Schaub	At-Large Cherry Beasley	
At-Large Ottis Murray	At-Large Susan Edkins	
At-Large Joe West	At-Large David Young	
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs David Ward		

Members Present: Victor Bahhouth, Cherry Beasley, Bill Brandon, Robin Cummings, Susan Edkins, Laura Hess, Shenika Jones, Abigail Mann, Wendy Miller, David Oxendine, Nathan Phillippi, Melissa Schaub, Joe Sciulli, Robin Snead, Jack Spillan, Michael Spivey, Mark Tollefsen, Joseph Van Hassel, David Ward, Jeffrey Warren, David Young

Members Absent: Benjamin Killian, Ottis Murray, Gretchen Robinson, Misty Stone, Joe West

Guests: Kirill Bumin (Graduate School), April Locklear (Career Center), Zoe Locklear (School of Education), Jennifer Wells (Nursing)

Meeting was called to order at 3:30 PM

Order of Business

A. Roll Call

B. Approval of Minutes: (Appendix A) – **Approved by Acclamation**

C. Adoption of Agenda – Approved by Acclamation

D. Reports from Administration

1. Chancellor—Robin G. Cummings

1. Visited East and West Bladen High School today (11/6/2019) – spoke with students, many had heard of and applied to UNCP

2. Chancellor Cummings will visit each department this academic year

1. His secretary will send out a list of questions

2. Department Chair will send questions to their department faculty

3. State Budget – not yet passed

1. Still operating on last year's budget

2. Should still be okay regarding increased enrollment with NC Promise

4. Shared Governance

1. Chancellor Cummings has no issue with it – similar to working at hospital

2. Important that faculty has a voice

3. Shared accountability and responsibility an important aspect

5. Pepper Spray Incident

1. Individual no longer working at UNCP

2. Additional details not available at this time

3. Very thorough investigation took place

4. Forum on 11/5 – police interacted with approximately 100 students

5. Chancellor Cummings asked the Faculty Senate for thoughts

1. Is there going to be any sort of lesson learned, regarding what we plan on doing moving forward?

1. Answer: look closely at tailgating policy; how to put mercy with justice; police have sensitivity training once a year—perhaps look at other training areas (cultural sensitivity, dealing with crowds, how to de-escalate situations); was a single incident

2. Was the police officer reacting from a potentially racist standpoint?

1. Answer: hopefully an isolated incident, not representative of UNCP and its police force

3. Some students stressed that some faculty weren't aware of the incident

1. Answer from Provost Ward: dealt with a couple of specific incidences; faculty can reach out to Provost's office if need more information and/or assistance and agreed that specific communication with faculty of affected students for future issues would be best practices

4. Mental Health Services concerns regarding students and faculty – are services available 24/7? Worth looking at health service access in the future.

1. Answer: Chancellor Cummings put together a group to look into having more on-campus, or closer to campus, access

2. Provost and Vice Chancellor for Academic Affairs—David Ward

1. School of Ed and Honors College searches on the way

2. Campus should have received an email regarding Quality Enhancement Plan, related to SACS reaccreditation

1. A committee at work on building the draft document

2. Focused on Capstone and culminating experiences
3. Open Forum on 11/13/19
3. System Office Updates
 1. Kicked off selection of national peer groups
 1. UNCP beginning to analyze data to send to system office
 2. Process lasts into the Spring
 2. Stair-Step Tuition Structure based on number of credits
 1. Looking at moving to a per credit hour tuition rate across the board
 2. Provost Ward is on the committee working on this
4. Questions from Senate
 1. Digital Learning update from system?
 1. No 18th institution
 2. Looking at a more modest digital learning initiative
 3. What is most beneficial to work across the system?
 2. Tuition rates for UNCP students taking online courses?
 1. Looking at definition of what is truly an online student, regarding online program versus online classes, and the inherent issues

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Abigail Mann

- a. Faculty Senate 3 Things – share with your individual departments
 - a. Sharepoint for all agendas and minutes means better archiving and less minor adjustments
 - b. Budget Committee is up and moving forward—looking to increase transparency, faculty input and knowledge of funding models – hope to have recommendation by end of the year
 - c. Compiled faculty response to essential qualities in new system President, reported back to BoG – new president, Randy Ramsey, seems open to listen to faculty
- b. Chrome River Problems – information from Virginia Teachy, delivered by Abigail Mann at meeting
 - a. Contact Apurva with issues
 - b. Not necessarily a software issue, could be how it was implemented
 - c. New CIO to look into how systems like these work, and how successful they are projected to be
- c. Questions from Senate:
 - a. Does UNCP have a strategic plan for what software systems we bring in?
 - a. Answer: Virginia Teachy probably sees new CIO being involved with this
 - b. AITC may also help in this area, giving faculty a voice
 - c. Provost Ward stated that UNCP is working towards more communication, input from faculty

- b. Committee on Committees & Elections—David Oxendine
 - a. Approval of Committee/Subcommittee nominations and information on appointments (Appendix B) – **Approved by Acclamation, with amendment that Daniel Parisian will serve on FRAB**
 - c. Committee on Faculty Governance—Cherry Beasley – NO REPORT
2. Standing Committees
- a. Academic Affairs Committee—Robin Snead
 - a. Informational: Withdrawals and signatures
 - a. Are faculty signatures required for course withdrawal? Faculty Handbook and Course Withdrawal forms not in agreement
 - a. Form will be revised so Faculty Signature blank removed from form – will follow the Faculty Handbook – but first, Dr. Mann will look into the history of when the policy was last changed in handbook, catalog, etc.; the discussion will continue in Senate
 - b. Students dropped for non-payment received conflicting information regarding whether they can still attend or not attend classes
 - a. There is a process in progress in Provost’s office to look into this issue and other dropped classes areas that could be done more efficiently
 - c. Questions:
 - a. For Provost Ward – looking to remove holds on student accounts?
 - a. Depends on the reason for the hold
 - b. For Dr. Snead – regarding withdrawal faculty signatures: what does the catalog say?
 - a. Problems with consistency; confusion between withdrawals and WX; Faculty handbook, versus catalog, versus forms – not consistent
 - b. Useful to look into which withdrawal forms have the actual professor’s signature, as opposed to a signature made in absentia
 - c. Dr. Mann will look into when the policy was last changed in handbook, catalog, etc.
 - c. Why was drop deadline on Wednesday before Fall Break?
 - a. More faculty representation on Calendar Committee
 - b. Faculty & Institutional Affairs Committee— Joe Sciulli
 - a. Informational: Updates on FERS, questions about review of administrators with faculty appointments
 - a. Chair for HSES appointed – Robert Arndt
 - c. Student Affairs & Campus Life Committee—David Young – NO REPORT
 - d. Academic Information Technology Committee—Joe West – NO REPORT

E. Faculty Assembly

- a. Executive Summary Report Sent 11/06/19

F. Teacher Education Committee (Appendix C)

- a. No Questions

G. Graduate Council (Appendix D)

- a. No Questions

H. Other Committees

G. Unfinished Business

H. New Business

I. For the Good of the Order

- a. Joe West: Academic Honesty

- Issue of students buying ghostwritten papers, and the idea of academic honesty

- How to hold students accountable for this?

- Difficult to know how student even purchased a paper

- Could be based on instructor's opinion when comparing with other papers by students

- How would this work with online courses?

- Biometrics with credit cards are a future possibility to find out students

I. Announcements

- a. April Locklear (Career Center) – Career Fair Goal, 100 employers on site for March 2020 – survey will go out to faculty regarding their viewpoint

- b. Faculty Senate to potentially invite somebody from the Foundation Board to a meeting

- c. CARE is a good resource

- d. Re-Enrollment for health insurance is shorter this year

K. Adjournment – Meeting was adjourned at 4:52

Appendix B

CCE Minutes December Faculty Senate

Needs Voting:

Faculty Research Advisory Board: Amy Medina (CHS)

Informational:

Faculty Senate AT-LARGE (TWO-YEAR TERM 2022)

Tim Altman

Faculty Senate AT-LARGE (THREE-YEAR TERM 2023)

Renee Lamphere

Melissa Schaub

Dana Unger Faculty Development & Welfare Subcommittee (CHS) vacancy

Sailaja Vallabha, Faculty Development & Welfare Subcommittee (NSM) vacancy

Jessica Dupuis, Faculty Evaluation Review Subcommittee (ARTS) vacancy

Ongoing Elections:

Committee for Oversight of the Faculty Handbook (ARTS) 2020

Faculty Awards LETT (2021) replacement

UNC Faculty Assembly Meeting Summary
October 25, 2019, 8:00am - 2:00pm
UNC System Office, Spangler Boardroom, Chapel Hill, NC

Attendance: 45 Members, Prepared by Anthony Chow, PhD, FA Secretary

Chair's Report - David Green, JD, NCCU

Chair Green reported that the campus senate chairs met with Board of Governor Chair Randy Ramsey, Board of Governor Kellie Blue, and Search Committee Director Kim Strach on Thursday 10/24/19. There was clear appreciation for the differences of the 17 campuses. The search is an open process and no candidates have been identified and Interim President Roper will not apply. The importance of having faculty, staff, and student voices on the search committee was reiterated. The search committee currently is comprised of seven BOG members. The Presidential Search website is <https://www.northcarolina.edu/presidentiaalsearch>.

The minimum academic requirement for admissions is again being discussed. The Board of Trustee training recently took place in Charlotte with a strong turnout of over 150 attendees. It is a priority for each senate chair to reach out to their BOT and participate in the training of new BOT members. Educating and providing our stakeholders with good data is a collective responsibility - System President, BOG, BOT, and each campus.

By-Laws Discussion - Parliamentarian Alton Banks, PhD, NC State

Parliamentarian Banks identified five substantive changes to the Faculty Assembly Bylaws: 1) A new policy to replace delegates if they are not able to continue to serve; 2) Delegate term limits - six years consecutive is the recommended new rule; 3) In instances where there are three candidates for the same office, if a revote is necessary, the third candidate with the least number of votes will be removed from consideration; 4) When an Executive Committee member is unable to serve, a formal process for replacing that member is now in place; and 5) There will be a periodic review of the bylaws every 2 years. Delegate concerns were raised about term limits. The delegates voted that the new bylaw term-limit policy will read: *The term limits of delegates are determined by individual institutions.*

Discussion with Interim President - Bill Roper, MD

Interim President Roper reported that he is prioritizing the passage of current budgets proposals and that faculty compensation remains a priority. He will not apply for the President's position and will continue to serve until the end of June. Other priorities include ensuring that several important campus searches are completed by the end of his term. He is preparing the budget request for the next fiscal year. He wants to continue discussing with the Board of Governors (BOG) the unique mission of each institution to ensure it is properly understood. He feels it is important to move towards the future in an intentional and thoughtful way as a system and not as just individual institutions.

He also emphasized that the way for faculty to support system leadership in the discussion around salaries is targeted communication with the key legislators, especially at the committee level. He noted there are concerns around high turnover of campus leadership. Campus health and wellness needs to be a priority and the BOG is concerned about this. Interim President Roper agreed to convene a working group to address campus wellness per Chair Green's request and will ask Vice President for Student Affairs Bethany Meighan to take the lead on this effort. The group should be made up of BOG members, Staff, Faculty Assembly Members, System Staff, and campus administrators.

[Discussion with SVP Academic Affairs/Chief Academic Officer - Kimberly Van Noort, PhD](#)

Dr. van Noort reported that one of the major initiatives for the System was the Peer Institution Study. The System last looked 11 years ago and each campus will work with her office to help identify their own peer institutions, which can be difficult given differences in size, research, offerings, etc. Several algorithms will be used to generate the list and institutions will vet them and can negotiate to add others. The ideal number of peer institutions is 10-15. It is also important to not compare UNC institutions to one another because they are so different. This is a good time for the BOG to see how we compare to peer institutions. She noted that the HR dashboard is different than peer institutional data because of its focus on national data by Classification of Instructional Programs (CIP) code and they should be used in tandem.

The System currently has a strong 18-24-year-old pipeline of North Carolina students that is projected to decline by two-thirds over the next 10 years. The end result is the System has to decide how to address the shortfall: compete with one another, revisit out-of-state caps, increase distance education, adult learners, and focus more on retraining. She asked, “what are our roles in making this decision?” The System is looking at trying to determine what new students look like and are directly competing with private online universities like University of Phoenix that have high touch marketing with a lot of resources. She also noted that there is a growing movement toward looking at changing how we do business - flexible term scheduling, shorter term course, more flexibility with teaching loads, etc.

The System has been working extensively on online learning for three years and the campuses have been busy. The strategy is to build at the System level, not degrees, but rather a suite of core services that would be available to all UNC universities - technology, instructional design, software, etc. There is an absolute need to develop our online infrastructure now - can we get some money to build a hard refresh for our technology infrastructure as well as funding to faculty who are doing this? What do campuses need to scale up? LMS, software, tools in Banner, release time for developing courses?

[Student Wellness Exercise - Vice President for Student Affairs Bethany Meighen, Ed.D.](#)

Dr. Meighen has a strong team of four people. Their five pillars of student mental health and supporting a culture of wellness include: 1) Do we have adequate training for faculty, staff, and students to identify community members in distress (students, colleagues, etc.); 2) Do we have programs to support them? 3) Are we doing continuous assessment on these programs - what is the ROI? 4) Do we have policies that support wellness? Are there reentry policies? 5) Leadership - we need bold leaders that wellness is important to us; wellness is connected to student and faculty success. Chair Green noted that at the recent CAO meeting the issue of collegiality and civility of communication was raised. He agreed that there needs to be a standard and guideline and creation of this standard was referred to the Faculty Welfare committee.

[Digital Learning Interactive Session - Jim Ptaszynski, Vice President For Digital Learning and Academic Affairs Fellows, Ellen Pearson \(UNC Asheville\), Ben Powell \(Appalachian University\), and Katherine Saul \(NC State University\)](#)

VP for Digital Learning and Academic Affairs Ptaszynski reported that their three UNC System Faculty Fellows have been on a needs finding mission to assess system capabilities. They have identified three primary needs: 1) System-wide Licenses and Agreements, 2) Faculty Development, and 3) Instructional Technology. These three can be addressed using a shared services model with three main values - Efficiency and Access, Cutting Edge Online Programs, and Collaboration Across the System.

Digital Learning Fellow Powell spoke on System-Level Agreements. There are 240k users throughout the system and the four tenets behind system-wide agreements are collaboration, customization, convenience, and cost. The goal is to get a better deal and with better customization. Vendors are picking off our smaller institutions and smaller schools are often paying the same rate as larger institutions. Digital Learning Fellow Saul spoke on Instructional Technology, which was guided by three main tenets - Access, Immersion, Collaboration & Personalization. The focus is on course design and practice informed by pedagogy, access, and performance and having the capability of mapping these to different technology solutions. Examples include immersive instruction in a 3D environment using real 360 pictures; gamification of problem solving; online textbooks where you can plug in your piano and play the tutorial, etc. Another example is in curriculum development - for example, you can see the whole curriculum at a glance (Course Tune) based on mapping layers. The system can provide the instructional and immersive hardware - students will also need the technology to experience augmented reality. Libraries can house the hardware and software for entire classes.

Digital Learning Fellow Pearson spoke on Faculty Development also guided by three main tenets - Access, Quality, Collaboration. The goal is to blend new technologies with a faculty member’s own pedagogical style. Faculty require support to learn and implement effective course design and preparation. This includes access and learning how to use basic instructional technology. Assessment of student learning is another priority. Other areas include how to learn and share effective student engagement and time management techniques; resolving problems of practice, learning about available technology, and relating technology to specific pedagogical techniques and problems of practice.

Actions and Follow-Up

- 1) Bylaw Revisions were approved
- 2) Formation of Health and Wellness Committee as requested by Chair Green - Interim President Roper assigned to Vice President for Student Affairs Bethany Meighan
- 3) Chair Green referred the creation of a collegiality and civility of communication standard and guideline to the Faculty Assembly Faculty Welfare committee.

Meeting Attendance (sorted by institution)

Your Name	Your Faculty Assembly Role (select all that apply)	Institution
Benjamin A Sibley	Delegate	Appalachian State University
Barbara Howard	Executive Committee Member	Appalachian State University
Jeff Popke	Delegate, Senate Chair	East Carolina University
Ralph Scott	Alternate	East Carolina University
Scott Bradshaw	Senate Chair	Elizabeth City State University
Margery Coulson- Clark	Delegate	Elizabeth City State University
Daniel Okunbor	Delegate	Fayetteville State University
Chet Dilday	Senate Chair	Fayetteville State University
Nicole Dobbins	Delegate	North Carolina A&T State University
Anna Lee	Delegate	North Carolina A&T State University
Julius Harp	Senate Chair	North Carolina A&T State University
Sean Colbert-Lewis, Sr.	Delegate	North Carolina Central University
David Green	Faculty Assembly Chair	North Carolina Central University
Cheryl Gann	Delegate, Executive Committee Member, Senate Chair	North Carolina School of Science and Math
Keethan Kleiner	Delegate	North Carolina School of Science and Math
Ashton Powell	Executive Committee Member	North Carolina School of Science and Math

Carolyn Bird	Alternate	North Carolina State University
Darby Orcutt	Delegate	North Carolina State University
Alton J. Banks	Executive Committee Member	North Carolina State University
Hans Kellner	Senate Chair	North Carolina State University
Maria Correa	Delegate	North Carolina State University
Laura Bond	Senate Chair	UNC Asheville
Melodie Galloway	Delegate	UNC Asheville
Lloyd Kramer	Senate Chair	UNC Chapel Hill
Eileen Dewitya	Delegate	UNC Chapel Hill
Chaitra Powell	Delegate	UNC Chapel Hill
Megan Williams	Delegate	UNC Chapel Hill
Tim Ives	Faculty Assembly Chair-Elect	UNC Chapel Hill
Vaughn Schmutz	Delegate	UNC Charlotte
Rosemary Hopcroft	Delegate	UNC Charlotte
Debra C Smith	Delegate	UNC Charlotte
Benny Andres	Delegate	UNC Charlotte
Joel Avrin	Alternate, Senate Chair	UNC Charlotte
Anthony Chow	Delegate, Executive Committee Member, Senate Chair	UNC Greensboro
Wade Maki	Delegate	UNC Greensboro
Andrea Hunter	Delegate	UNC Greensboro
Abigail Mann	Senate Chair	UNC Pembroke
Cherry Beasley	Chair HMSI, Delegate	UNC Pembroke
Elizabeth Klaimon	Delegate	UNC School Of The Arts
Derrick Miller	Delegate	UNC Wilmington
Rebecca Williams Lasher	Delegate	Western Carolina University
Enrique Gomez	Senate Chair	Western Carolina University
Sudhir Kaul	Delegate	Western Carolina University
Nancy Smith	Delegate	Winston-Salem State University
Mesia Moore Steed	Senate Chair	Winston-Salem State University
Beau Gaitors	Delegate	Winston-Salem State University

Approved at the November 13, 2019 TEC meeting as amended
Minutes
Teacher Education Committee Meeting
October 9, 2019
3:00 p.m., room 222, School of Education

“Preparing professional educators who are committed, collaborative, and competent.”

Attendance: Amended to include: K. Ficklin, D. Griner, O. Oxendine

M. Ash, L. Brewer (WebEx), D. Chilcote, S. Cinnamon, M. Edwards, I. Falls, J. Frederick, K. Granger, R. Hagevik, S. Jones, Z. Jones, M. Klinikowski, C. Lara, R. Ladd, Z. Locklear, L. Mitchell, K. Pitchford, J. Rivera, G. Robinson, K. Sellers, T. Trendowski, J. Whittington, S. Woodside

Guests: Cathy Lee Arcuino, K. Bumin (representative for Irene Aiken), Joe Sciulli

- 1. Call to order** – Welcome & Introductions – The meeting was called to order at 3:03 pm by Dr. Zoe Locklear. Zach Jones was introduced as a new public school representative on the TEC. Zach is a two-time graduate of UNCP with both the bachelor’s and master’s in Elementary Education. He has taught for 6 years with the Public Schools of Robeson County and was recently recognized as the Certified Employee of the Month. Dr. Locklear thanked Zach for his service on the TEC. Dr. Locklear then recognized Dr. Jeff Frederick, Dean of the College of Arts and Sciences, and Chair of the SOE Dean Search Committee.

- 2. Comments** - Dr. Jeff Frederick, Chair, SOE Dean Search Committee, made comments relative to this search. He was appointed as chair of the committee by the Provost. Given his experience at UNCP as a faculty member, department chair, and dean, beginning in 2003, he sees the Dean of Education position as critical to the mission of UNCP. The search is now in the first phase of information gathering. He has scheduled open meetings for faculty to attend and encouraged faculty to schedule individual meetings with him as interested. The search will soon enter phase two which will involve the selection of a search firm to assist with the process. Dr. Frederick will work with the Provost to identify committee members who will represent the SOE, College of A&S, and College of Health Sciences in addition to local school district representation. Following this, the search will enter the third phase which is the recruiting phase. Once identified, 3 finalists will be invited for campus visits. Dr. Frederick wants candidates to know that it would be great to work at a place that was created to train and produce teachers. The position ad will be posted in early to mid-November. In January, the pool will be narrowed to 6-8 candidates with campus visits in early February. Dr. Frederick and the search committee members will provide recommendations and the Provost will then make his final decision in collaboration with Chancellor Cummings. A July 1 start date is expected. Dr. Frederick emphasized the importance of recruiting a great candidate. Whoever applies will be someone who has a really great job right now. It is important that the new dean understands the interconnectedness of the 3 academic units

that house licensure programs. Dr. Irina Falls commented that the SOE needs someone who will push the program to a national level. Dr. Kim Sellers commented that she would like to see someone who will advocate for the SOE in the same manner that other deans have advocated for the School of Business and Nursing. Dr. Serina Cinnamon stated that a strong leader is needed and that it must be someone who understands that Education matters in this region of NC. Dr. Jose Rivera suggested that a survey be developed to capture the desired priorities. Dr. Frederick expressed support of such survey and encouraged faculty development of one if this is what faculty want. He reminded everyone that at least 3 additional searches for deans of Education are currently underway in NC. The search firm will produce a profile to produce the deepest pool of candidates possible. This search will be competitive. Dr. Danielle Chilcote asked what can faculty do to make the search successful. Dr. Frederick encouraged everyone to participate in the process by attending open meetings and other functions once the candidates are being brought to campus. As there are some feelings of division on campus within current organizational structure of the Teacher Education Program, it is important for a new dean to understand the responsibility he/she will have for the campus-wide unit. Dr. Locklear stated that Dr. Frederick is informed about and supportive of the work of the TEC.

- 3. Global Engagement** – Dr. Cathy Lee Arcuino, Associate VC for Global Engagement, spoke about Global Engagement opportunities and the assistance her office can provide to help faculty bring the world into their courses. She provided information about the Carolina Navigators Program which provides culture kits and free global education resources for K-12 teachers. This program is housed at UNC Chapel Hill. Information can be found at www.navigators.unc.edu. Also, \$2000 in funding is available for course development grants through a Duke-UNC consortium. Interested faculty should contact the Global Engagement office. Dr. Bumin shared that the Shusterman Center at Brandies University has a similar grant. Dr. Arcuino also presented information about this year's State Employees' Combined Campaign. She and Mark Locklear are serving as co-chairs. A Jail-a-Thon is planned for October 31.
- 4. Approval of the minutes:** Dr. Danielle Chilcote made a motion to approve the September 11, 2019 TEC meeting minutes. Dr. Kim Sellers seconded the motion. Following a correction from Dr. Serina Cinnamon, the minutes were approved as amended.
- 5. Good News**
 - a. Dr. Kelly Ficklin was recognized as the recipient of the NC Science Teachers Association 2019 Award.
 - b. The Fall Festival is scheduled for October 31 with plans for more than 100 PreK and K students from Shining Stars, Pembroke Elementary, and Prospect schools to participate. This event is co-sponsored between the Mathematics Education Program and the SOE. This is a University sanctioned event for Math methods courses. Melissa Edwards, Dr. Marisa Scott, and Dr. Mabel Rivera are providing the leadership for this event.

- c. Dr. Zoe Locklear and Dr. Olivia Oxendine made comments regarding the high number of MSA Program graduates who are serving as regional high school principals.
- d. Dr. Cecilia Lara stated that one of the fall 2020 Spanish Education Program interns has received a statewide award and a \$1000 scholarship.
- e. Dr. Mary Ash shared that India Swett, a recent graduate of the Science Education now serving as a Biology teacher, was recently recognized as the Teacher of the Year at Fairmont High School.

6. Curriculum proposals:

- a. The Spanish Course Revision Proposals were presented by Dr. Cecilia Lara (see attachment regarding new course descriptions for Spanish 1310, 1320, 2310, and 2320). Motion by Dr. Lara. Second by Dr. Roger Ladd. Approved.

7. Action Items:

- a. Admission into the Teacher Education Program – see list presented by Ms. Mary Klinikowski, Licensure Officer. Motion by Dr. Jose Rivera. Second by Dr. Roger Ladd. Approved.
- b. Recommendations from Policy Review Subcommittee – Dr. Jose Rivera, Chair. This item was moved to the end of the agenda to allow sufficient time for review and discussion. Following presentation of a PowerPoint which included several items regarding the TEP, Dr. Rivera stated that he would meet again with committee members to further clarify the wording of these items and bring this information back to the November TEC meeting.

8. Report - Director of Teacher Education – Dr. Karen Granger

- a. Praxis Core Boost Days are scheduled for December 9 & 10 at COMtech. These review sessions will be free for students to assist with passing the Praxis Core exam. This event is being supported by funding from the TLC. Fee waivers are due November 20.
- b. Dr. Granger and Dr. Locklear stated that the tone of the Fall CAEP Conference that was held in September in D.C. was very different than in previous years. The CAEP staff seem much more supportive of EPPs and stressed their interest in providing support and service during the accreditation process. Dr. Granger shared that many private, and some public, institutions are giving strong consideration to changing from CAEP to AAQEP especially considering that a MOU was recently signed between the State Board of Education and AAQEP. Dr. Locklear reminded everyone that she regularly shares emails and other information with the TEC as distributed by CAEP, AACTE, and NCACTE because UNCP pays membership fees to each of these organizations.
- c. A brief description was provided regarding the NCACTE Conference that was recently held in Raleigh.

9. Report - Accreditation Coordinator – Dr. Mabel Rivera (Dr. Zoe Locklear)

- a. Dr. Locklear stated that regular accreditation meetings will soon be scheduled in preparation of the spring 2023 accreditation visit.
- b. Dr. Locklear and Dr. Olivia Oxendine made comments as to the action that was taken at the October SBE meeting to approve a MOU with the Association for Advancing Quality in Educator Preparation (AAQEP).
- c. Dr. Locklear stated that information will be shared with the TEC at one of its upcoming meetings relative to the current State Program Approval process. A number of changes have been made since our Spring 2016 visit.

10. Report - Director of Assessment & Licensure Officer – Ms. Mary Klinikowski

- a. Ms. Klinikowski reminded everyone that two fall PC/PD meetings remain. The October 24th PC/PD meeting will be held from 1:00-3:00 pm and will focus on Annual Report data. The November 18th meeting will be also be held from 1:00-3:00 and will focus on edTPA and internship data. To assist everyone, two “Hide and Write” sessions will be held so that everyone can write their reports which will be due prior to the start of the holiday break. These reports are critical.
- b. Discussion was held as to how the Residency License is being implemented by school districts and UNCP. Currently, 75 teachers/students are enrolled at UNCP who are on a Residency License. A number of questions remain for this license. Also, questions remain as to how teachers on the Residency License will matriculate in Graduate School. Dr. Roger Ladd stated that this should probably go on a future Graduate Council meeting agenda. Dr. Karen Granger will schedule a MAT Program meeting to discuss issues/concerns. Dr. Summer Woodside asked questions regarding the Residency License and School Social Work students. A meeting is being planned with School Social Work Program faculty to further clarify. Ms. Klinikowski presented a list for information only with Residency Licensure candidates.
- c. Recommendations for Licensure – information only. See list.
- d. Data – no additional information was presented.

11. Report - Office of USP & Clinical Practice – Dr. Kay Pitchford

- a. Dr. Pitchford announced that the Teacher Education Career Fair is scheduled for Friday, November 8 from 11am - 1pm in the UC Annex. This year, we will not hold the school district panel but will rethink this activity.
- b. Fall 2020 internship meetings were held on October 3 & 4 with 63 attendees. Most were face-face but some were online. All students were provided with a checklist of things to do in order to be admitted into the internship semester. They were also given a TaskStream code. Applications are due November 1. The meeting presentation was shared in Canvas and in EDN 2040 and EDN 5460. The meetings were recorded and were offered online.
- c. Dr. Pitchford distributed the current list of Spring 2020 Interns who have completed the application. There are 55 interns and 2 students are completing edTPA for a total of 57. This list was previously shared during the Spring 2019 semester. Two

- students were added to the list earlier today. Dr. Locklear reminded the program coordinators of the importance of limited progression. Melissa Edwards and Dr. Mary Ash made edits to the list. Dr. Rita Hagevik stated that many of the MAT students do not understand what to do for the internship and are confused. Dr. Kelly Ficklin explained how she holds WebEx meetings to help Elementary Education MAT students understand all of the TEP procedures to reduce/eliminate confusion.
- d. Two Spring 2020 internship orientation meetings will be held on November 20 at 5pm or November 22 at 9am in room 102, SOE and via WebEx.
 - e. All out-of-area requests were due October 1.

12. Report – Director of Recruitment & Retention – Dr. Jennifer Whittington

- a. Dr. Whittington reported that the Teacher Cadet Day was cancelled due to a low response. Additional thought will be given to this initiative regarding how to collaborate with regional Teacher Cadet Program leaders.
- b. Dr. Whittington reported on Pembroke Day & the PSRC Football Night which was hosted by UNCP Athletics. Both events were successful with much appreciation to volunteers.
- c. The next UNCP Open House is scheduled for October 12. See UNCP Serve to volunteer.

13. Report – Dean’s Office

- a. Currently, Praxis II preparation workshops are being planned for Saturday, November 2 by Dr. Cinnamon for Social Studies and Dr. Griner for Art. Drs. Hagevik and Lara expressed interest in providing workshops for Science and Spanish. Dr. Locklear will send an email to all program coordinators/directors soliciting additional interest. The dean’s office will pay for all workshop materials and a stipend to presenters.

14. Announcements:

- a. EPP Advising meetings Wednesday, October 9, 5pm and Thursday, October 10, 10am, room 222, SOE
- b. VSA, Friday, October 11
- c. Open House, Saturday, October 12
- d. PC/PD Meeting, October 24, 2pm, room 102, SOE
- e. Fall Festival (Shining Stars, Pembroke Elementary, Prospect Elementary), Thursday, October 31, 9 -11am, Oxendine & SOE
- f. Read-In, Friday, November 1, Pembroke Elementary School
- g. Teacher Education Career Fair – Friday, November 8, 11am – 1pm, UC Annex
- h. STEAM day, Saturday, November 16
- i. Spring 2020 internship orientation meeting Wednesday, November 20, 5pm or Friday, November 22, 9am SOE, room 102
- j. PC/PD Meeting, November 24, 2pm, room 102, SOE
- k. Pinning Ceremony, Thursday, December 5, 4pm, UC Lounge

- l. Commencement: Graduate - Friday, December 6; Undergraduate – Saturday, December 7
- m. Praxis Core Boost – Monday, December 9 & Tuesday, December 10
- n. 2020 NCACTE Fall Forum – September 23-25, 2020, North Raleigh Hilton

15. Information/Handouts – none

16. Adjournment - The meeting was adjourned at 4:55 pm.









Next meeting: Wednesday, November 13, 3:00 p.m., room 222, SOE

Submitted by: Zoe W. Locklear, Chair

Respectfully submitted by Dr. Irene Pittman Aiken, Dean

The Graduate Council met on November 18, 2019. Below are items believed to be most relevant to Faculty Senate:

- Graduate Faculty Nominations – the following graduate nominations were approved:

Last Name	First Name	Degree	Dept	Program	Status	CV	Votes
Maharjan	Madan	PhD	Geology and Geography	Science Ed	Full	 Maharjan, Madan CV 2019 full.pdf	21-0-0
Rock	Amber	PhD	Biology	Science Ed	Full	 Rock, Amber CV 2019 full.pdf	21-0-0
Rouse	Jesse	PhD	Geology and Geography	Science Ed	Full	 Rouse, Jesse CV 2019 full.pdf	21-0-0
Sales	Bryan	PhD	Biology	Science Ed	Full	 Sales, Bryan CV 2019 full.pdf	21-0-0
Thorington	Katherine	PhD	Biology	Science Ed	Full	 Thorington, Katherine CV 2019 ft	21-0-0
Walline	Crystal	PhD	Biology	Science Ed	Full	 Walline, Crystal CV 2019 full.pdf	21-0-0
Bonneau	Dorea	EdD	Educational Leadership	Special Ed	Full	 Bonneau, Dorea CV 2019 full.pdf	21-0-0
Rivera	Mabel	PhD	Educational Leadership	Special Ed	Full	 Rivera, Mabel CV 2019 full.pdf	21-0-0

- **New Program Proposal – Forensic Accounting MBA Concentration – approved unanimously (21-0-0)**

- **Prospective Curriculum:** This new concentration will include the following 12 hours:
 - ACC 5550 (Fraud Examination) – new course; see course proposal further in agenda
 - ACC 5551 (Forensic Accounting) – new course; see course proposal further in agenda
 - BLAW 5280 (Legal Issues for Managers) – Prereq: none
 - ACC 5553 (Forensic Analytics) – new course; see course proposal further in agenda
- Program proposal:



Program Proposal
Form Forensic Accou

- **New Course Proposals – all courses approved unanimously (21-0-0)**

- **ACC 5550: Fraud Examination (3 credit hours)**

- Prereqs: none



Course proposal form ACC 5550 Fraud Examination proposed fraud examination syllabus

- Proposal and syllabus:

- **ACC 5551: Forensic Accounting (3 credit hours)**

- Prereqs: none



Course proposal form ACC 5551 Forensic Accounting proposed forensic accounting syllabus

- Proposal and syllabus:

- **ACC 5553: Forensic Analytics (3 credit hours)**

- Prereqs: ACC 5550 and ACC 5551



Course proposal form ACC 5553 Forensic Analytics Proposed Forensic Analytics Course syllabus

- Proposal and syllabus:

- **Graduate School Items/Report**

- Recruitment

- Dr. Bumin encouraged PDs to discuss their marketing/recruitment financial needs with Dean Aiken.
- Dr. Bumin reminded PDs to schedule a meeting with Dean Aiken to discuss 2020-21 recruitment plan and estimated enrollment goals, if they haven't done so already.
- Dr. Bumin reviewed recruitment tips and provided some suggestions for organizing program-specific websites.

- **Announcements/Reminders**

- Remaining Grad Council Meetings for 19-20 academic year (in UC Annex 203 at 3:00 pm): January 27, February 17, March 16, and April 20 of 2020
- Graduation Application Deadlines: March 1 for Fall 2020 graduation, October 1 for spring 21 graduation
- Graduate School Spring Commencement: 7:00 pm, GPAC, December 6, 2019
- Spring 2020 New Graduate Student Orientation: January 9 at 4:00 pm in UC Annex