

The Minutes of the Meeting of the Task Force on Teaching Excellence

Sept. 17, 2019, 3:30 p.m.

212 Livermore Library

University of North Carolina, Pembroke

Members Present: Kirill Bumin, Terence Dollard, Scott Hicks, Eun Hee Jeon, Shenika Jones, Zhixin (Richard) Kang, Siva Mandjiny, and Conner Sandefur

Members Absent: Michael Alewine, Cherry Maynor Beasley, Charles Beem, Claudia Nickolson, Carla Rokes, and Joe Sciulli

Guests Present: Beth Holder

- I. Call to Order
 - a. The meeting was called to order at 3:30 p.m.
- II. Approval of the Minutes
 - a. The minutes of the Sept. 17, 2019, meeting were approved, 6-0-0.
- III. Adoption of the Agenda
 - a. The agenda was adopted as presented, 6-0-0.
- IV. Reports
 - a. Associate Vice Chancellor for Student Success and Dean of the University College—Beth Holder
 - i. Dean Holder reported current enrollment and retention numbers, encouraged all faculty to attend events related to the Sept. 23-24 visit of John Gardner and Betsy Barefoot of the John N. Gardner Institute, and emphasized the value of EAB analytics to understanding student retention.
 - b. Teaching & Learning Center Director—Scott Hicks
 - i. Director Hicks gave a brief review of the report presented to the task force, highlighting (1) transitions in and accomplishments of the TLC's student staff and shared interest groups and (2) the TLC's participation in the POD Network international conference in November in Pittsburgh.
 - c. Academic Resources Director—Leslie Bell
 - i. In Director Bell's absence, Director Hicks reviewed the TLC's financial resources, noting that the TLC has approximately \$20,000 in funding to disburse by the end of the fiscal year.
- V. New Business
 - a. The Task Force will draft a statement of principles for the design, furnishing, and technologies of classrooms for submission to the Provost.
 - i. Members Bumin, Dollard, and Jones and Dean Holder will prepare a statement of principles regarding furnishings and design.

- ii. Members Kang, Mandjiny, and Sandefur will prepare a statement of principles regarding technologies.
 - b. Review and Recommendation of Proposals for Grants for Excellence in Teaching & Learning (Sharepoint)
 - i. The Task Force recommended the awarding of Grants for Excellence in Teaching & Learning to deans Holder and Zoe Locklear (Praxis Boost, \$4,000) and Xinyan Shi (experimental economics, \$2,500), 7-0-0.
 - ii. The Task Force recommended the awarding of Grants for Syllabus Transformation to Karen Granger (EDN 5040, \$450) and Crystal Walline (BIO 2110, \$450), 7-0-0.
- VI. Old Business
 - a. There was no old business.
- VII. Adjournment
 - a. The meeting was adjourned at 5:17 p.m.

Minutes respectfully submitted,
Scott Hicks