

UNIVERSITY of NORTH CAROLINA PEMBROKE

Meeting Minutes of the Staff Council

May 23, 2017 – 2:00 p.m.

University Center - 213

Welcome and Call to Order

The meeting was called to order at 2:02 p.m.

Roll Call by Secretary Hunt

Present: Gordon Byrd, Robert L. Canida, II, Evelyn Cheek, Alison DeCinti, Jean Marie Floyd, Greg Harris, Kim Hunt, Tara Hunt, Tawanna Locklear, Tina Rodgers, Kay Strickland, Dawn Wheeler,

Absent: Mary Baynes, Sheila Hardee, Parker Watson

Approval of Agenda & April 19, 2017 Minutes

Dawn Wheeler made a motion to approve the agenda & April 19th minutes, the motion was seconded by Alison DeCinti and unanimously approved by the council.

Treasurer's Report – Kay Strickland

Balances as of 5-19-2017

SC Non-state:	\$1,601.19 (270890)
SC State:	\$1,500.00 (170890)
SC Gift:	\$686.80 (670030)
SC Scholarship:	\$93.30 (687000)

Alison DeCinti made a motion to approve the Treasurer's Report, the motion was seconded by Kim Hunt and unanimously approved by the council.

Reports from Administrators and Guests

- a. Kenneth Spayd, Interim VC for Finance & Administration:
 - NC Promise fully funded, \$51 million.
 - \$10 million to renovate West Hall.
 - Study to be done to determine whether or not UNCP could use a new Health Science School.
 - Management flex to be cut \$40K this year.
- b. Ben Simmons, Director of Employee Relations and Workforce Development
 - SHRA Performance Evaluations were due 5/19, about 57% have been completed to date. Merit increases could be tied to the evaluations.
 - Will have training on performance appraisals for the employee since most employees have reported they are the ones to complete their own appraisal.
- c. Sandra Jackson, General Manager, Sodexo: No Report

Former Business

- a. Pie Throwing Fundraiser was a success, raised \$510.
- b. UNC Chancellor's Golf Tournament: Thank you to all volunteers and a special shout out to Gordon for the EXTRA help.

Chair's Report – Robert L. Canida, II

1. 2nd Annual Staff Awards & Recognition Ceremony – The planning committee has finalized the program and awards. Sign City in Lumberton will serve as the plaque vendor/supplier.
2. Suggest having a summer event in order to expend the remaining In Kind funds of approximately \$1,900 from Sodexo.

New Business/Committee Reports

- a. Employee Recognition Committee: No Updates, however, the committee should plan to have an event this summer.
- b. Publication and Information Committee: No Updates
- c. Constitution Committee: No Updates
- d. Human Resources Committee No Updates
- e. Election Committee: No Updates
- f. Executive Committee No Updates
- g. Scholarship Committee: Proposed to change name of scholarship from Staff Council Book Scholarship to Staff Council Endowed Scholarship. Other minor changes made as well (copy attached with minutes). Gordon Byrd made a motion to approve the scholarship title change (and other changes), the motion was seconded by Kim Hunt and unanimously approved by the council.
- h. Budget Committee No Updates
- i. Health and Safety Committee No Updates
- j. FAOM No Updates
- k. Staff and Faculty Holiday Party No Updates
- l. Sustainability Committee No Updates
- m. Employee Emergency Relief Fund: No Updates

Announcements

The 2nd Annual Staff Awards and Recognition Ceremony has been moved from GPAC to the UC Annex Assembly Room at 2:00pm on 5/31/2017.

Adjournment

Meeting adjourned 2:47pm

Next meeting: June 20, 2017, BA building, Room 107.

Respectfully submitted by,

Tara R. Hunt
Staff Council Secretary