



ENVIRONMENTAL HEALTH & SAFETY

UNC Pembroke Campus Health and Safety Committee Meeting Minutes

Thursday, February 29, 2024, 10:00 am – Pinchbeck 141

Present: Christopher Scott, Charles Chavis, Craiganna Ellis, George Johnson, Michael Bullard, Ed Wittenberg, Shelia Hardee, Crystal Moore, Jessica Locklear, Mike Parnell, Mark Vesley, Carolyn Oxendine, Kevin Swift, Vanessa Hawes, Abigail Reiter, Gary Tremblay, Sam Speir, Annie Burke, Laurel Collins, SGA Member

➤ *Mike Bullard called the meeting to order: 10:00 am*

➤ *Introduction and welcome of new members*

➤ **Old Business:**

Mike Bullard

- Chemical Hygiene Plan update – Lab Safety Committee
 - Inserts were added and it has been updated.
- 11 Passenger Van Policy
 - Policy is at General Counsels office for review
 - Updated to 3 years of driving experience (Not based off age)
- 2023 Fire Marshal Inspection – Campus reply to OSFM
- Housing & Residence Life – 18w/5c
- Departmental – 15w – reviewing.
- Facilities – 40w/24c

➤ **New Business:**

Committee

Members

- Emergency Management
 - Updating procedures to run the EOC more efficiently.
 - Chancellor's Report - past reports can be viewed on the EHS website.
- Campus Police Report:

Major Johnson

 - Continuing to offer ALICE active shooter response training to campus.
 - Reintroduced the RAD program to campus and currently on second class.
 - Parking Lot 18 – will be removed (area used for Campus Rec).

- In the process of finalizing a new parking policy.
- Officer John Brayboy was promoted to Sergeant (Night Shift Supervisor).
- Department will have 2 new officers starting on 3/18/24.
- Conducted in-house Active Shooter exercise in December.
- Conducted in-house Active Shooter response tabletop with outside agencies in December.
- All officers participated in NC DOJ Trauma Informed Interview class in January.

- **SHS Update:** **Dr. Crystal Moore**
 - CAPS are still seeing students concerning the shooting incident on campus.
 - Flu – cases not a lot on campus, have a few vaccines available.
 - March 14th – will have an event on campus (Spring Health and Safety Expo)

- **Accident Reporting/Workers Compensation:** **Sheila Hardee**
 - If someone in your department has an accident – they need to report that day (not later).
 - So, they can get care that is needed and EHS will need to go out and expect the area to make sure there is nothing that needs fixing/changed for safety reasons.
 - EHS investigates every accident report to prevent future incidents.

- **Environmental Health and Safety Report:** **Mike Bullard**
 - Incident Investigations – YTD – 5
 - 0 students, 5 employees, 0 visitors, 0 contractors,
 - 2 Recordable
 - Last year 28 employees, 13 recordable
 - Inspections –YTD – Brave Health Center, Old BA, GPAC
 - Live Safe App – Currently 5111 users (previously 4788)

➤ **General Updates – Committee Members:**

- **Mark Vesley**
 - March 5th – Lot 18 will be removed from campus, will no longer be a parking lot.
 - At next meeting, will have more information on forthcoming projects.
 - University road – currently looking at a new lighting project with Duke Energy, DOT will be paving it at the beginning of this summer (determining cross walks).

- Parking Lot 21 will be renovated.
- Mike Bullard ended meeting: 10:50 am

Next Meeting: April 25, 2024, at 10:00am in Pinchbeck 141