

Banner Finance Quick Card Reference

<http://banner.uncp.edu>

Budget & Ledger Queries	
Form	Purpose
FGITBSR	Current <b>Claim on Cash</b> & other Balance Sheet accounts
FGIBSUM	Organization Budget summary - can drill to detail - Operating accounts
FGIBDST FGIBDSR	Organization Budget Status - <b>detailed</b> expenditure accounts. <b>High Levels available</b>
FGIBAVL	Budget available by Fund, Org, and Acct - <b>Pool Level -1st acct down</b>
FRIGITD	Grant/CI Inception to Date
FRIGTRD	Grant/CI Transaction Detail
FGITRND	Detail transactions with field
Document Queries	
Form	Purpose
FOIDOCH	Document approval history & status
FGIDOCR	Review all documents associated with another document.
FGIENCB	Lists all encumbrances in the system - may search for a particular encumbrance.
FGIOENC	Org open encumbrances list
FAIOINF	Display all open invoices by FOAPAL
Online Entries	
Form	Purpose
FGAJVCD	Journal Vouchers-Budgets, Encumbrances, Receipts & Disbursements Corrections, Journal Entries, etc. by Rule Codes
Banner Accounts	
Classification	Data Entry Range
Assets Type 10	3XXXX Current
Assets Type 10	4XXXX Non Current
Liabilities Type 20	5XXXX Current
Liabilities Type 20	6XXXX Non Current
Control Accounts Type 30	7XXXX
Net Assets Type 40	L3XXX
Revenues Type 50	1XXXX
Rev-Found-Restr Type 50	965&6XX
Rev-Allotments Type 50	9XXXX Exc 965&6XX
Labor Type 60	21XXX
Expense Type 70	2XXXX Exc 21XXX

Entity Search	
Form	Purpose
FOAIDEN	Search the Person Identification Form
FTMVEND	List Vendors, can query by name
Purchasing Queries	
Form	Purpose
FPIPURR	View Change or Current Purchase Order information
FPIOPOF	Display all open purchase orders by any combination of fund, organization, account and program.
FPIOPOV	Display all open purchase orders for a particular vendor.
Form	Purpose
FAIVNDH	Vendor Detail History
FOADOCU	Check status of document by user.

Banner Organizations	
10	University
25	Chancellor
30	VC-Academic Affairs/Provost
35	VC-Finance and Administration
40	VC-Student Affairs
45	VC-Enrollment Management
50	VC-Advancement
55	VC-University Relations
60	GASB/Unknown