

Routing Form Number [21.03.03-04]:

Faculty Senate Routing Form

1. Item Description

- a. Item Title: Revised catalog language on withdrawal from a course
- b. Brief Description: A student may withdraw from a course after the drop/add period through the last day to withdraw from a class (see academic calendar for dates). Students can withdraw from classes through the BraveWeb self-service registration portal. If accepted, the student will receive a W grade. Students will have the option of withdrawing from a maximum of 16 semester hours of coursework. These limits apply only to the Fall and Spring semester courses. The Registrar's Office will notify the student's adviser and course instructor after the withdrawal is complete.
- c. Initiated by: Academic Affairs Committee
- d. Type:
 Action Resolution Recommendation

2. Faculty Senate Action:

Approved Not Approved Other
Senate Vote [Yes-No-Abstain]: 23-0-0 Date of Meeting: March 3, 2021

Senate Chair Signature:  Date: 03/17/2021
Senate Secretary Signature:  Date: March 3, 2021

3. Chancellor:

- a. Requested Action:
 For Action For Information Recognition of Receipt

Approved.
Zoe Zallen
8-18-21

- b. Chancellor Action:
 Approved Not Approved Acknowledge Receipt

Comments:

Chancellor Signature:  Date: 9/14/21

Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and

***Secretary of the Faculty Senate. The latter will post the
Proposal/Recommendation/Resolution on the Faculty Senate Website.***