

**The University of North Carolina at Pembroke
Faculty Senate Agenda**

Wednesday, March 03, 2021 at 1530
<https://uncp.webex.com/meet/joe.west>

Members of the Senate:

To 2021	To 2022	To 2023
ART Mark Tollefsen (Secretary)	ART Laura Hess	ART Nathan Thomas
CHS Shenika Jones	CHS Deborah Hummer	CHS Cindy Locklear
EDN David Oxendine	EDN Gretchen Robinson	EDN Camille Goins
LETT Wendy Miller	LETT Robin Snead (Chair pro tem)	LETT Richard Vela
NSM Benjamin Killian	NSM Bill Brandon	NSM Maria Pereira
SBS Jack Spillan	SBS Victor Bahhouth	SBS Joe West (Chair)
At-Large Cherry Beasley	At-Large Tim Altman	At-Large Renee Lamphere
At-Large Mabel O. Rivera		At-Large Melissa Schaub
At-Large David Young		
Chancellor Robin G. Cummings Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Tim Altman, Victor Bahhouth, Cherry Beasley, Bill Brandon, Robin Cummings, Camille Goins, Laura Hess, Deborah Hummer, Shenika Jones, Benjamin Killian, Renee Lamphere, Zoe Locklear, David Oxendine, Maria Pereira, Mabel O. Rivera, Gretchen Robinson, Melissa Schaub, Robin Snead, Nathan Thomas, Mark Tollefsen, Richard Vela, Joe West, David Young

Members Absent: Cindy Locklear, Wendy Miller, Jack Spillan

Guests: Irene Aiken (Graduate School), Tina Barr (Social Work), Scott Billingsley (Academic Affairs), Katina Blue (Information Technology), Juan Bobadilla (Spanish), Tara Busch (Psychology), Tabitha Cain (Assistant to Chancellor), Natricia Drake (Enrollment Management), Loury Floyd (Education), Jocelyn Graham (Assistant to Chancellor), Julie Harrison-Swartz (Nursing), Autumn Lauzon (English), Naomi Lifschitz-Grant (Art), John Lillis (Sociology), Abigail Mann (English), Lisa Mitchell (Education), Derek Oxendine (University College), Kevin Pait (DoIT), Jodi Phelps (University Communications), Christina Poteet (Community and Civic Engagement), Christina Reeves (Registrar), Shilpa Regan (Psychology), Tamara Savage (Social Work), Rachel Smith (Chemistry), Lois Williams (Enrollment Management)

Order of Business

1) Roll Call

2) Approval of Minutes: (Appendix A) – **approved by acclamation as amended (moved by Killian, seconded by Altman)**

- a. amended by adding the voting record to section 2.c.i.1.

3) Adoption of Agenda – **approved by acclamation (moved by Lamphere, seconded by Brandon)**

4) Reports from Administration

a. Chancellor—Robin G. Cummings

- the first month of the semester is going well, including the Covid report
- the first town hall presented/discussed the Strategic Plan (thanks to Dr. Milewicz and Dr. Poteet). Future town halls are intended to improve communication among the university's various constituents
- the Covid numbers at UNCP (and across the UNC system) are remarkably low. The positivity rate from each surveillance testing date has been below 2.5%, and there have been no clusters
- Governor Cooper continues to ease his restrictions, including re-opening k-12 schools and expanding vaccine access (all UNCP faculty as of March 3 can receive the vaccine)
- Southeastern Health has vaccine locations in Pembroke and Lumberton and UNCP has two mobile vaccine clinics. The UNCP mobile units receive 100 vaccines per week
- the UNC system presidents met and decided to plan for a “normal” opening to the Fall 2021 semester
- small, carefully monitored campus events (non-academic) are now being allowed
- there will be another town hall on March 4 (5 p.m.) to inform the campus about the Covid vaccine and to answer questions from faculty, staff, students, community members and alumni
- Student Health is offering free Covid testing
- the budget situation continues to stabilize. There is an unexpected surplus compared to what was expected six months ago, and this means that there is “one-time” money available. \$91 million for the Health and STEM building has been delayed and will, hopefully, be added to the new budget
- there is advocacy for NC Promise to be fully funded, for faculty salaries to be increased, and for money for campus renovation projects
- West Hall and the School of Business are on schedule to open in Fall 2021
- Athletics are being allowed to re-open according to NCAA guidelines
- the Admissions office has been given permission to begin campus tours again
- Questions/Comments: Update from Cherry Beasley (40 of the 100 vaccines this week are being set aside for the campus on Friday and next Monday)

- b. Interim Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
 - a. Enrollment
 - i. thanks to everyone for a smooth spring opening
 - ii. course instruction (undergraduate and graduate): 43% face-to-face, 25% hybrid, 32% fully online
 - iii. there are three wellness days this semester. The first one in February received good feedback and there was no uptick in Covid cases following
 - iv. the Spring 2021 enrollment is looking good. We have 7,875 undergraduate and graduate students (9% growth), 1,002 entering students compared to 769 (30% growth), 6,873 continuing students compared to 6,462 (421 more, 7% growth), and 1,316 transfer students (423 more in Spring)
 - v. the transfer numbers are a reflection of our relationships with community colleges (mostly in-state)
 - b. New Faculty Lines
 - i. the chancellor has approved every faculty replacement line so far (twenty faculty searches currently underway and six endowed faculty lines)
 - ii. we are working with Virginia Teachey to see if there is budget for new faculty lines (the “low productivity” list might include areas from which to pull money)
 - iii. the Department of Counseling recently received its 8-year re-accreditation

5) Reports of Committees

1. Operations Committees

- a. Executive Committee – Dr. Joe West
 - i. Revised roll call voting procedure (Appendix B)
 - ii. Faculty Senate leadership changes
 - 1. Welcome to new CHS Senator Deborah Hummer
 - 2. New Faculty Governance Chair Carla Rokes
 - iii. Department Chairs meeting
 - 1. Dr. West plans to meet with chairs to discuss how the Senate can better serve each department. Re-structuring Senate representation may bring better representation to each department
 - iv. New Faculty Senate Recommendations and Resolutions Webpage
 - v. Faculty Senate Secretary Position
- b. Committee on Committees & Elections – Dr. Shenika Jones
 - i. Nominations for the following subcommittees – **all approved by acclamation (moved by Altman, seconded by Brandon)**
 - 1. Curriculum Subcommittee (ARTS): Nathan Thomas
 - 2. Enrollment Management Subcommittee (SOE): Laura Staal
 - 3. Enrollment Management Subcommittee (Student Representative): Ashanti Hendricks
 - 4. Faculty Evaluation Review Subcommittee (SOE): Camille Goins
 - 5. Faculty Evaluation Review Subcommittee (At-Large): Larry Arnold

- 6. request for Senate Secretary nominations (no nominations or self-nominations)
- c. Committee on Faculty Governance – Dr. Carla Rokes
 - i. No Report
- d. Committee on the Oversight of the Faculty Handbook – Dr. Thomas Dooling
 - i. No Report

2. Standing Committees

- a. Academic Affairs Committee – Dr. Robin Snead
 - i. Curriculum: Program Revision, Chemistry Pre-Pharmacy B.S. (Appendix C, Link to Chemistry Pre-Pharmacy B.S. Curriculog Agenda in Appendix D) – **approved by acclamation**
 - ii. Use of the UNC System Office Self-Service Withdrawal System – **approved 18-1-0**: 18 yeas (Altman, Bahhouth, Beasley, Brandon, Goins, Hess, Hummer, Jones, Killian, Lamphere, Oxendine, Pereira, Rivera, Robinson, Schaub, Snead, Tollefsen, Young), 1 nay (Thomas), 0 abstentions
 - 1. twelve schools in the system are either currently using it or plan to in Fall 2021. The cost would be equally divided between the schools for any school that adds it
 - 2. the advisor and instructor are informed when a student completes the form, which allows for the withdrawal to be reversed
 - 3. the maximum number of allowed withdrawal credits is set at 16 credits
 - 4. Questions/Comments: How exactly will faculty/advisors be contacted? We would use the processes created by the other schools that currently use the system. The Registrar reiterated that the withdrawals can be reversed if the advisor disagrees with the student's decision
 - iii. Revised catalog language on withdrawal from a course. (Appendix E) – **approved by acclamation**
 - 1. Questions/Comments: Could the language be altered to specify that the revision only applies to the fall and spring semester? The language was friendly amended to remove the language about additional sessions (e.g. summer, winter)
 - 2. Questions/comments: Is there no longer an approval process? The advisor has the option to reverse the withdrawal following the student's submission
- b. Faculty & Institutional Affairs Committee – Dr. Maria Pereira
 - i. FERS Motion #1: Clarification of makeup of PEC for PTR, the timing of 5-year plan, and exclusion from submission materials. FIAC vote: 9-0-0 (Appendix F) – **approved by acclamation**

- ii. FERS Motion #2: Recommendation to create a committee to implement online SEI administration for all courses. FIAC vote: 9-0-0 (Appendix F) – **approved by acclamation**
 - iii. FERS Motion #3: Revision of PEC nomination form to include the names of members actually appointed. FIAC vote: 9-0-0 (Appendix F) – **approved by acclamation**
 - c. Student Affairs & Campus Life Committee – Dr. Renee Lamphere
 - i. No Report
 - d. Academic Information Technology Committee – Dr. Benjamin Killian
 - i. AITC Motion #1: WEPA printing usage has decreased from Fall 2019 to Fall 2020, likely due to increased on-line assignment submissions. Recommendation: Survey to determine if faculty intend to continue at the current level of on-line assignment submissions or if they plan to return to printed assignments in Fall 2021 – **approved by acclamation (moved by Jones, seconded by Beasley)**
 - 1. **Questions/Comments: In what ways do we use student fees other than printing? They are used for a variety of other technology needs**
 - ii. Information Items
 - 1. AITC:
 - a. Implementation of parallel LTI review is on hold until activation of the new portal
 - 2. DoIT:
 - a. Antivirus software and other security resources are available for personal devices used for work purposes
 - b. Loner laptops are still available for students, faculty, and staff
 - 3. Office of On-line Learning:
 - a. Departments/faculty can request special topics for instruction as needed
 - b. Campus-wide E-Portfolio pilot is being implemented (via Portfolium) and will be available at no cost through Canvas. Back-end access can be purchased for data tracking
 - 4. Library:
 - a. Library is currently closing at 2100 to accommodate the statewide curfew
 - b. UNC Course Enhancement Collection (including weekly webinars)
 - <https://sites.google.com/northcarolina.edu/theoerimplementationcollection/home>
 - Faculty are encouraged to develop curricula, with potential hosting by the library’s digital repository.

- e. Budget Advisory Committee - Dr. Leah Fiorentino
 - i. No responses to faculty.announcement listserv communication
 - ii. Next outreach will be town hall style forum
 - iii. Review of UNC system school budget planning structures/procedures completed

3. Faculty Assembly Updates: Meeting Minutes (Appendix G)

4. Teacher Education Committee (Appendix H)

5. Graduate Council (Appendix I)

6. Other Committees

- a. ICC Revision Ad-Hoc Committee (Christina Poteet)
 - i. meets the first and third Tuesday of each month
 - ii. asked for a student representative to be added (Cortrayia Hardison)
 - iii. we will focus on the ICC-only proposal, which removes discussion of a broader diversity component
 - iv. the goal is to send the proposal to Academic Affairs after the April 6 meeting. Another meeting is planned for April 20 if needed
 - v. we will reach out to departments to see what kind of courses they could contribute to the ICC

6) Unfinished Business – none

7) New Business – none

8) For the Good of the Order – none

9) Announcements – none

10) Adjournment at 4:57 p.m. approved by acclamation (moved by Killian, seconded by Oxendine)