



SOCIOLOGY AND CRIMINAL JUSTICE DEPARTMENT
Disciplinary Guidelines for Tenure and Promotion
December 2017

Assess the Nature of the Discipline(s) in your Department in the realm of teaching

Questions to Consider and Answer:

1. What elements of your department's discipline are classified as auxiliary teaching activities?

Beyond teaching, additional auxiliary teaching activities take place to support the primary task of teaching. Community-based learning generally occurs through service learning projects and internship classes. Such teaching may require community contact hours and projects which promote disciplinary learning while also benefiting the campus, community, or region.

Other auxiliary activities include curriculum design, course development, directing individual and collaborative teaching and learning activities (e.g. independent studies and other teaching not included in regular teaching load, supervising student research projects), commitment to effective teaching by participating in Teaching & Learning Center activities and other professional development workshops and mastering instructional technologies and platforms for knowledge delivery.

Additional topics to assess:

- What discipline specific note, addition, or deletion should accompany "imparting general knowledge?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "imparting specific knowledge?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "developing skills?" **No additions**
- What discipline specific note, addition, or deletion should accompany "motivating students?" **No additions**
- What discipline specific note, addition, or deletion should accompany "setting requirements and evaluating performance?" **No additions**
- What discipline specific note, addition, or deletion should accompany "success with effective teaching practices?" **No additions.**



Assess the Nature of the Discipline(s) in your Department in the realm of *research and scholarship*

Questions to consider and answer:

1. What elements of your department's discipline are critical to scholarship and may be unfamiliar to faculty in other disciplines.

Scholarship in sociology and criminal justice is evidenced by publication in peer reviewed journals (normally abstracted in the disciplines of sociology and criminal justice), books, community engaged scholarship, the scholarship of teaching and learning that produces research products (publications, exhibitions or grants), the creation, development and submission of grant applications, or the creation, development, and delivery of professional conference presentations.

2. What does peer review mean in your discipline? Describe any circumstances where peer review is not necessary for work product to be considered scholarship.

Peer review in the disciplines of sociology and criminal justice usually means journal articles are evaluated and accepted by a panel of fellow academics or scholarly reviewers with substantial knowledge in the specialty or subspecialty area of the journal. Currently, there are no circumstances where peer review is not necessary for work product to be considered scholarship outside of those provided for by the Faculty Handbook.

3. What does and does not qualify as meaningful creative work in your discipline?

Currently, there is no guideline as to what does and does not qualify as meaningful creative work in our discipline outside of those provided for by the Faculty Handbook.

4. Does "paid" work count as scholarship? Explain?

Paid work, meeting the expressed criterion for scholarship, should count as such.



5. How do 21st century forms of disseminating work product into the intellectual marketplace figure into accepted norms of scholarship in your department's discipline?

If the scholarship meets the standard as outlined in the Faculty Handbook and departmental expectations, it is acceptable in any form.

6. How does your department's discipline assess issues of quality of scholarship?

High quality, originality and significance of the contribution(s) are more important than either the volume or type of scholarship.

The quality of scholarship is based on publication in a peer reviewed publication (abstracted in the disciplines of sociology or criminal justice), or publication of a book or a chapter in a book by an academic or similarly rigorous publisher, or by submitting a grant application(s) to a source outside of the university, or by developing and having a discipline specific conference presentation accepted by a regional or national organization, or scholarship of teaching and learning or service learning accepted by a regional or national interdisciplinary organization or service organization.

7. How does your department's discipline assess issues of quantity of scholarship?

The department places a premium value on the quality, originality, and significance rather than the quantity of the scholarship.

Additional topics to assess:

- What discipline specific note, addition, or deletion should accompany "Dissemination of Scholarship?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "Creative Activities?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "Editing?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "Grants and Contracts?" **No additions.**
- What discipline specific note, addition, or deletion should accompany "Classroom based research projects—scholarship of teaching and learning?" **No additions.**



- What discipline specific note, addition, or deletion should accompany “Scholarship related to service or the use of professional expertise, Scholarship of Engagement or Application?” **No additions.**
- What discipline specific note, addition, or deletion should accompany “Other?” **No additions.**

Assess the Nature of the Discipline(s) in your Department in the realm of service

Questions to consider and answer:

1. Within your department and discipline, what is the need, value, and expectation of department service?

Service is a multilayered, multifaceted obligation that seeks to provide and sustain support to the department, the university, the profession and the community.

Service to the department is documented by faculty engagement in the workings of the department and participation in departmental activities, whether social, academic or institutional. Service to the department may include activities such as work in department committees, subcommittees, ad hoc committees and other routine and essential work groups.

2. Within your department and discipline, what is the need, value, and expectation of university service?

Service to the university is documented by faculty engagement in the workings of the institution and participation in university activities.

3. Within your department and discipline, what is the importance of service to profession?

Service to the profession is gauged by membership in and active participation in scholarly professional organizations and associations and includes presentations, presiding over and organizing conference sessions, leadership roles, and other forms of support or engagement.



4. Within your department and discipline, what is the importance of service to community?

Community service should utilize disciplinary knowledge and skills toward the benefit of the community or region. Service to the community may be demonstrated in a wide-variety of ways such as volunteering, consulting, developing and engaging in partnership development, assisting community agencies and organizations, strategic planning and grant development, establishing venues for service learning opportunities for students and other activities that extend the overall purpose and mission of the institution.

5. How does your Department's discipline assess issues of quality of service?

Currently, there is no guideline as to what does and does not qualify as quality service outside of those provided for by the Faculty Handbook.

6. How does your Department's discipline assess issues of quantity of service?

Currently, there is no guideline as to what does and does not qualify as quantity service outside of those provided for by the Faculty Handbook.

Additional topics to assess:

- What discipline specific note, addition, or deletion should accompany department service? **No additions.**
- What discipline specific note, addition, or deletion should accompany university service? **No additions.**
- What discipline specific note, addition, or deletion should accompany service to profession? **No additions.**
- What discipline specific note, addition, or deletion should accompany service to the community? **No additions.**